

NOTICE
of Meeting
and Meeting Agenda
of Pace, the Suburban Bus Division of the RTA
550 West Algonquin Road, Arlington Heights, Illinois
Board of Directors – Open Session
Wednesday, November 8, 2023
9:30 A.M.

Pledge of Allegiance

- 1. Roll Call**
- 2. Approval of Minutes**
Resolution approving the October 18, 2023 open session minutes.
- 3. Public Comment**
- 4. Chairman’s Report**
Chairman Kwasneski’s report on Pace-related activities during the past month.
- 5. Directors’ Reports**
The Directors’ reports on Pace-related activities during the past month.
- 6. Executive Director’s Report**
The Executive Director’s report on Pace-related activities during the past month.
- 7. Approval of Consent Agenda**
 - A. Ordinance authorizing the award of a contract to Security Specialists Group, Inc. for armed guard security services for the Harvey Transportation Center and the Chicago Heights Terminal in an amount not to exceed \$1,029,420.40.
 - B. Ordinance authorizing the award contracts to Deep Kleen and Maintenance LLC, Best Quality Cleaning, and Boye Janitorial Service for janitorial services at 11 Pace locations in an amount not to exceed \$1,239,923.40.
 - C. Ordinance authorizing Change Order No. 3 to Contract No. 225020 with Baker Tilly US, LLP for annual audit services for the year-end financial audit

Richard A. Kwasneski, **Chairman**

Rachel Arfa Christopher S. Canning Terrance M. Carr David B. Guerin Kyle R. Hastings Thomas D. Marcucci
William D. McLeod John D. Noak Jeffery D. Schielke Erin Smith Linda Soto Terry R. Wells

Board of Directors

Melinda J. Metzger, **Executive Director**

and auditing of all federal and state grants. This change order extends the contract for one year, and increases the contract total from \$611,989.00 to \$720,489.00, an increase of \$108,500.00.

- D. Ordinance authorizing Change Order No. 6 to Contract No. 224837 with ADP, Inc. for payroll processing services. This change order extends the contract for four months and increases the contract total from \$1,480,974.36 to \$1,555,974.36, an increase of \$75,000.00.

8. Items Removed from Consent Agenda

9. Action Items

- A. Ordinance adopting the 2024 Operating Budget and 2024-2025 Two-Year Financial Plan for Suburban Service and Regional ADA Paratransit Service, the 2024-2028 Five-Year Capital Program, and 2024 appropriation of funds in accordance with the Operating Budget and Capital Program. This ordinance also authorizes the Operating Budget and Capital Program to be submitted to the RTA upon adoption by the Pace Board.
- B. Ordinance authorizing the award of a sole source contract to Coach & Equipment Bus Sales, Inc. for one paratransit battery electric bus in an amount not to exceed \$187,500.00.
- C. Ordinance authorizing the award of a contract to Mythics, LLC for implementation of and a 24-month subscription for Oracle Enterprise Performance Management (EPM) Cloud Software as a Service in an amount not to exceed \$632,703.20.
- D. Ordinance authorizing the award of a contract to V-Soft Consulting Group, Inc. for ServiceNow Software as a Service subscription renewal in an amount not to exceed \$793,703.52.

10. Issues/Discussions/Reports

- A. Mobility as a Service (MaaS) Update – On Demand and VanGo
- B. Suburban Service and Regional ADA Budget Results – September 2023
- C. Financial Statement for the Month Ending September 2023

11. Closed Session

- A. Closed Session Minutes (Section 2-C-21)
- B. Pending Litigation (Section 2-C-11)

12. Reconvene

- A. Resolution approving the October 18, 2023 closed session minutes.
- B. Ordinance approving action on Kathy Griffith v. Pace v. and Shanika Fletcher; Cook County Case Number 21 L 11687.

13. Adjournment