

Pace Suburban Bus Service

Board of Directors



Board Meeting Minutes

August 2016



**Suburban Bus Division of the Regional Transportation Authority
550 West Algonquin Road
Arlington Heights, Illinois
Open Session of the Board of Directors
August 10, 2016**

The Board of Directors of Pace, the Suburban Bus Division of the Regional Transportation Authority, met in public session on Wednesday, August 10, 2016, at 4:30 P.M. at Pace corporate headquarters, 550 West Algonquin Road, Arlington Heights, Illinois, pursuant to notice.

Chairman Kwasneski led assembly in the Pledge of Allegiance.

Chairman Kwasneski called the meeting to order at 4:30 P.M.

Directors physically present: Hastings, Larson, Marcucci, Schielke, Shepley, Tamley, Chairman Kwasneski

Directors Absent: Soto, Stephens, Wells

Directors Attending Meeting via Audio Conference were Canning, Claar, Nowaczyk.

Chairman Kwasneski asked for a motion and a second to allow Directors Canning, Claar and Nowaczyk to attend the meeting via audio conference.

Director Schielke moved, and Director Hastings seconded the motion to allow Directors Canning, Claar and Nowaczyk to attend the meeting via teleconference.

SBD #16-60 – Resolution approving the minutes of the Open Session meeting of July 13, 2016.

Director Shepley moved, and Director Tamley seconded a motion to approve the minutes of the Open Session meeting of July 13, 2016. The motion passed with the following roll call vote: Canning, Claar, Hastings, Marcucci, Schielke, Shepley, and Chairman Kwasneski voted Aye. Director Larson and Director Tamley Abstained. No Director voted Nay.

Public Comment

There was no public comment.

Report of Chairman

The Chairman had no report for the past month.

Director Nowaczyk joined the meeting via Audio Conference at 4:38 P.M.

Directors' Reports

Director Tamley reported on her Pace-related activities during the past month.

Report of Executive Director

Mr. T. J. Ross, Executive Director, and Ms. Melinda Metzger, Deputy Executive Director, Revenue Services, presented a Resolution for retiree, Robert Sobanski.

Action Items

SBD #16-61 – Resolution honoring Robert Sobanski on his retirement as Superintendent of Maintenance at North Division after forty-seven years of service at Pace.

Director Schielke moved, and Director Larson seconded a motion to approve the Resolution. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Tamley and Chairman Kwasneski voted Aye. No Director voted Nay.

SBD #16-62 – Ordinance authorizing the award of a contract to Misfits Construction Company, for installation and relocation of Posted Bus Stop Signs, in an amount not to exceed \$4,765,000.00. (IFB 412490)

Director Hastings moved, and Director Schielke seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Tamley and Chairman Kwasneski all voted Aye. Director Canning voted Nay.

SBD #16-63 – Ordinance authorizing the changes to Route 319. Pace proposes to eliminate service duplication with Chicago Transit Authority (CTA) service by no longer operating Route 319 east of the Grand/Nordica CTA Terminal and discontinue unproductive route segments and trips that operate on Cumberland/Thatcher Avenues, Belmont Avenue, Edgington Street, 25th Avenue, Mannheim Road, Franklin Avenue between Edgington Street and Wolf Road, and on Franklin Avenue between 25th Avenue and Belmont Avenue.

Director Schielke moved, and Director Larson seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Tamley, and Chairman Kwasneski voted Aye. No Director voted Nay.

SBD #16-64 – Ordinance authorizing a Change Order to Contract Number 214978 with URS Corporation for professional civil and structural engineering services for Elgin Transportation Center 2013 Mid-Life Improvements. This action adds further engineering service hours and increases the contract total from \$317,516.96 to \$348,174.68, an increase of \$30,657.72. (RFP 415992)

Director Schielke moved, and Director Larson seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Tamley, and Chairman Kwasneski all voted Aye. No Director voted Nay.

SBD #16-65– Ordinance amending the 2016 Capital Budget (Amendment #3). The 2016 Capital Budget Amendment Programs Pace PBV funds in the amount of \$1.0 million covering the design and engineering of a Plainfield Park-n-Ride lot.

Director Larson moved, and Director Marcucci seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Tamley, and Chairman Kwasneski all voted Aye. No Director voted Nay.

SBD #16-66 – Ordinance authorizing the Change Order to Contract Number 210993 with Benefit Express Services, LLC for Third Party Administration of Pace’s Health Benefit Plans. This action extends the contract term for one (1) year and increases the contract total from \$828,824.40 to \$1,039,106.72, an increase of \$210,282.32. (RFP 416628)

Director Larson moved, and Director Hastings seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Tamley, and Chairman Kwasneski all voted Aye. No Director voted Nay.

SBD #16-67 – Ordinance authorizing the award of a contract to Global Empire, LLC for Temporary employment services in an amount not to exceed \$1,600,613.00. (IFB 414679)

Director Schielke moved, and Director Marcucci seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Tamley, and Chairman Kwasneski all voted Aye. No Director voted Nay.

SBD #16-68 – Ordinance authorizing a Change Order to Contract Number 216650 with First Student, Inc. for Fixed Route Trolley Service Route 905. This action adds services for 2015 and 2016 summer and winter expansions, and increases the contract total from \$1,390,007.55 to \$1,594,378.86, an increase of \$204,371.31. (RFP 416548)

Director Schielke moved, and Director Larson seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Tamley, and Chairman Kwasneski all voted Aye. No Director voted Nay.

SBD #16-69 – Ordinance authorizing the award of a Contract to El Dorado National (California), Inc. for seven (7) 30' Low Floor Diesel Trolleys, in an amount not to exceed \$2,862,118.00. (IFB 415943)

Director Schielke moved, and Director Marcucci seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Tamley, and Chairman Kwasneski all voted Aye. No Director voted Nay.

SBD #16-70 – Ordinance authorizing the award of a contract to First Transit, Inc., for Lake County Paratransit Services, in an amount not to exceed \$35,836,327.41. (RFP 416217)

Director Schielke moved, and Director Hastings seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Tamley, and Chairman Kwasneski all voted Aye. No Director voted Nay.

Chairman Kwasneski requested a motion to adjourn to Closed Session. Director Marcucci moved, and Director Hastings seconded a motion to adjourn to Closed Session. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Tamley, and Chairman Kwasneski all voted Aye. No Director voted Nay. The meeting was adjourned to Closed Session at 5:21 P.M.

RECONVENE

Chairman Kwasneski reconvened the Open Session of the Pace Board of Directors meeting at 5:54 P.M on the following roll call vote: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Tamley, and Chairman Kwasneski.

SBD #16-71 – Resolution approving the minutes of the July 13, 2016 Closed Session meeting.

Director Shepley moved, and Director Marcucci seconded a motion to approve the Resolution. The minutes of the July 13, 2016 Closed Session were passed with a unanimous vote from the Board of Directors.

SBD #16-72 – Ordinance approving the recommendation of the Board regarding litigation item SBD #16-72 of the Closed Session.

SBD #16-73 – Ordinance approving the recommendation of the Board regarding litigation item SBD #16-73 of the Closed Session.

SBD #16-74 – Ordinance approving the recommendation of the Board regarding litigation item SBD #16-74 of the Closed Session.

Director Shepley moved, and Director Hastings seconded the motion to approve Ordinances SBD #16-72, SBD #16-73 and SBD #16-74 with one vote. The Ordinances passed with the following vote: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Tamley, and Chairman Kwasneski all voted Aye. No Director voted Nay.

ADJOURNMENT

Director Marcucci moved, and Director Hastings seconded a motion to adjourn the Pace Board of Directors meeting at 5:55 P.M. The motion was passed with a unanimous vote from the Board of Directors. The meeting was adjourned at 5:56 P.M.

The next regular meeting of the Pace Board of Directors is scheduled for Wednesday, September 14, 2016 at 4:30 P.M. at Pace Corporate Headquarters, 550 West Algonquin Road, Arlington Heights, Illinois.

Susan Oehlwein, Secretary
Board of Directors