

Pace Suburban Bus Service

Board of Directors



Board Meeting Minutes

August 2017



**Suburban Bus Division of the Regional Transportation Authority
550 West Algonquin Road
Arlington Heights, Illinois
Open Session of the Board of Directors
August 9, 2017**

The Board of Directors of Pace, the Suburban Bus Division of the Regional Transportation Authority, met in public session on Wednesday, August 9, 2017, at 4:30 P.M. at Pace corporate headquarters, 550 West Algonquin Road, Arlington Heights, Illinois, pursuant to notice.

Chairman Kwasneski led assembly in the Pledge of Allegiance.

Chairman Kwasneski called the meeting to order at 4:30 P.M.

Directors physically present: Canning, Carr, Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, and Tamley.

Directors physically absent: Stephens and Wells.

SBD #17-65 – Resolution approving the minutes of the Open Session meeting of July 12, 2017.

Director Marcucci moved, and Director Carr seconded a motion to approve the minutes of the Open Session meeting of July 12, 2017. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Tamley, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

Public Comment

Heather Armstrong from the audience had a public comment.

Directors' Reports

Directors Marcucci, Schielke, Soto, and Tamley reported on the Pace-related activities during the past month.

Report of Executive Director

Mr. T. J. Ross, Executive Director reported on his Pace-related activities during the past month.

SBD #17-66 – Resolution honoring Vicky Tan on her retirement from Pace; and

SBD #17-67 – Resolution honoring Nick Tassone on his retirement from Pace.

Director Schielke moved, and Director Soto seconded a motion to approve the Resolutions. The Resolutions were unanimously approved by the Board.

Action Items

SBD #17-68 – Ordinance authorizing the award of a contract to First Student for Fixed Route Bus Service on Pace Bus Route 905 – The Schaumburg Trolley, in an amount not to exceed \$2,308,234.00.

Director Larson moved, and Director Schielke seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Tamley, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

SBD #17-69 - Ordinance authorizing the award of a contract to Mythics, Inc., for Security Software with Implementation and Support, in an amount not to exceed \$1,172,887.84.

Director Larson moved, and Director Hastings seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Tamley, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

SBD #17-70 - Ordinance authorizing the award of a contract to Benefit Express Services, LLC for Third Party Administration of Health Benefit Plans, in an amount not to exceed \$704,340.50.

Directors Soto moved, and Director Larson seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Tamley, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

SBD #17-71 – Ordinance authorizing the award of a Sole Source Contract to Studio ARQ, LLC for the furnishing of Architectural and Engineering Services for Toyota Park Transit Center Phase II, in an amount not to exceed \$120,522.53.

Director Schielke moved, and Director Claar seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Tamley, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

SBD #17-72 – Ordinance authorizing a change order to Contract Number 221569 with Tower Contracting, LLC for Pace South 2014 Mid-Life & Compressed Natural Gas (CNG) Renovations. This action increases the contract total from \$8,846,207.00 to \$8,985,144.00, an increase of \$138,937.00.

Director Schielke moved, and Director Canning seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Tamley, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

SBD #17-73 – Ordinance a change order to Contract Number 224015 with Integrated Control Technologies LLC for Various Fume Systems Upgrade. This action increases the contract total from \$575,826.39 to \$660,826.39, an increase of \$85,000.00.

Director Soto moved, and Director Carr seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Tamley, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

SBD #17-74 – Ordinance amending the 2017 Capital Budget (Amendment #3) reducing the FY2017 Capital Program from \$65,067,595.00 to \$64,752,357.00 due to the FTA publishing the Supplemental FY 2017 Apportionment notice and tables. The amendment also includes the Southeastern Wisconsin Regional Planning Commission (SEWRPC) recently releasing FY2013 Section 5307 and 5340 in funds back to the RTA and \$14,740.00 was allocated to Pace.

Director Schielke moved, and Director Claar seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Tamley, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

Issues/Discussions/Reports

Doug Sullivan gave an I-90 Service Marketing Plan Briefing.

ADJOURNMENT

There being no further business, Chairman Kwasneski asked for a motion and a second to adjourn the meeting.

Director Shepley moved, and Director Marcucci seconded a motion to adjourn the Pace Board of Directors meeting. The motion passed with a unanimous vote from the Board of Directors. The meeting adjourned at 5:34 P.M.

The next regular meeting of the Pace Board of Directors will be held on Wednesday, September 13, 2017 at 4:30 P.M. at Pace Corporate Headquarters, 550 West Algonquin Road, Arlington Heights, Illinois.

Karen Kase
Acting Secretary, Board of Directors