



550 West Algonquin Road, Arlington Heights, Illinois 60005-4412 (847) 364-8130

www.pacebus.com

**Suburban Bus Division of the Regional Transportation Authority
550 West Algonquin Road
Arlington Heights, Illinois
Open Session of the Board of Directors
August 8, 2018**

The Board of Directors of Pace, the Suburban Bus Division of the Regional Transportation Authority, met in public session on Wednesday, August 8, 2018 at 4:30 p.m. at Pace corporate headquarters, 550 West Algonquin Road, Arlington Heights, Illinois, pursuant to notice.

Chairman Kwasneski led the assembly in the Pledge of Allegiance.

Chairman Kwasneski called the meeting to order at 4:30 p.m.

Roll Call

Directors physically present: Canning, Carr, Claar, Guerin, Larson, Marcucci, Schielke, Soto, Tamley, Wells, and Chairman Kwasneski.

Directors attending by phone: Shepley.

Directors absent: Hastings.

Chairman Kwasneski asked for a motion, and a second to allow Director Shepley to attend the meeting via teleconference.

Director Soto moved, and Director Guerin seconded the motion to allow Director Shepley to attend the meeting via teleconference. The motion passed with a unanimous vote.

Director Shepley joined the meeting via teleconference immediately after the vote was taken.

Director Wells arrived at 4:33 p.m.

Director Schielke arrived at 4:38 p.m.

SBD #18-60 – Resolution approving the minutes of the Open Session meeting of July 11, 2018.

Director Marcucci moved, and Director Larson seconded a motion to approve the minutes of the Open Session meeting of July 11, 2018. The motion passed with a unanimous vote.

BOARD OF DIRECTORS

Richard A. Kwasneski, Chairman

Christopher S. Canning Terrance M. Carr Roger C. Claar David B. Guerin Kyle R. Hastings Al Larson

Thomas D. Marcucci Jeffrey D. Schielke Aaron T. Shepley Linda Soto Karen Tamley Terry R. Wells

Thomas J. Ross

Executive Director

Public Comment

No public comments were brought before the Board.

Report of Chairman

Chairman Kwasneski did not report.

Directors' Reports

Director Canning reported that on July 18, 2018, he served as hearing officer for a public hearing in Niles regarding a proposed operating plan for the Pulse Milwaukee Line and Pace Route 270 Milwaukee Avenue. Staff provided attendees with a detailed overview of the Pulse Program and the Pulse Milwaukee Line. Route 270 riders will ride Pulse and service on Route 270 will be reduced.

Director Carr reported that he attended the ribbon cutting for the CNG facility at the South Garage in Markham. The Director was impressed with the facility.

Director Guerin reported that on August 2, 2018, he toured the Pace Melrose Park facility. Director Guerin was impressed with the facility.

Director Marcucci reported that he and Chairman Kwasneski met with the College of DuPage President, Dr. Ann Rondeau to gain insights to student riders. A standard set of best practices should be created for service of this type (college/school campus). Director Marcucci also reported that he attended a Hop on the Bus ("HOP") program in Schaumburg. The program is designed to educate individuals within the ADA community to make them more comfortable riding Pace fixed route buses. Director Marcucci was impressed with the program.

Chairman Kwasneski toured the College of DuPage campus on a previous visit. He was shown their Homeland Security Training Facility provided for police departments across the Midwest. Training included mass transit vehicles.

Director Schielke reported he attended a meeting at the Association for Individual Development in Elgin wherein users of the Ride-in-Kane program were able to discuss issues and suggest improvements. Pace staff is doing an outstanding job on this program.

Director Soto reported that a new clean diesel Lake County dedicated bus was available in Round Lake Beach on August 7, 2018 at a "National Night Out" event for the public to see. The bus was well received.

Director Tamley reported that on July 16, 2018, she served as a Hearing Officer at a public hearing regarding the Milwaukee Pulse Line.

Director Tamley reported that Pace ran a shuttle bus on July 19, 2018 at Navy Pier for attendees of a bi-annual expo sponsored by the Mayor's Office for People with Disabilities. Pace also had a bus on the expo floor which was very popular and well attended.

Director Wells reported he attended the ribbon cutting for the CNG facility at the South Garage in Markham. Pace staff and RTA Chairman Kirk Dillard, as well as several area Mayors were in attendance.

Report of Executive Director

T.J. Ross reported on several upcoming events. A press tour of the Barrington Express Bus station will take place at 10:00 a.m. Friday, August 10, 2018, the facility opens for service on August 13, 2018, and the dedication is on August 21, 2018 at 10:00 a.m.

Plainfield Park-n-Ride will open on August 13, 2018.

Changes on Evanston service start on August 13, 2018. Route 213 will go to Howard Avenue. Saturday service will begin on Chicago Avenue.

Reverse Commute trip from Downtown to Lewis University begins on August 13, 2018. Chairman Kwasneski said this was a unique opportunity. Lewis University is subsidizing the route and is free to students and teachers.

CTA, Metra, Pace, and RTA spoke on a panel at Metropolitan Planning Council regarding future of public transportation. Prevalent discussion was the transit board's need for capital funds to improve service, maintain safety, increase speed, and better on-time performance.

Pace's 2019 budget is underway. Staff will speak with Board of Directors individually regarding budgeting issues.

Ridership in July 2018 was within 500 riders of July 2017. Pace sees a gradual gain in ridership.

Director Wells left the meeting at 5:00 p.m. and returned at 5:01 p.m.

Action Items

SBD #18-61 Resolution honoring former Pace Director Bradley Stephens.

Director Carr moved, and Director Larson seconded a motion to approve the Resolution. The motion passed with a unanimous vote.

SBD #18-62 Ordinance authorizing amending the 2018 Capital Budget (Amendment #1). The amendment to the 2018 Capital Budget increases the FY 2018 Capital Program from \$61,872,922 to \$65,903,606 and is the result of an increase in Section 5307 and 5339 funds from the FTA

publishing the Supplemental FY2018 Apportionment notice and tables, Section 5307 and 5339 carry-over funds, increased Pace PBV funds, and increased RTA ICE grant funds.

Director Schielke moved, and Director Canning seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Guerin, Larson, Marcucci, Schielke, Shepley, Soto, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye.

SBD #18-63 – Ordinance authorizing the award of a contract to Mercer Investment Management, Inc., for Investment Consulting Services for the RTA 401(k) Plan, in an amount not to exceed \$368,000.00.

Director Carr moved, and Director Claar seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Guerin, Larson, Marcucci, Schielke, Shepley, Soto, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye.

SBD #18-64 – Ordinance a change order to Contract Number 214845 with Bridgestone Americas Tire Operations LLC for Tire Lease and Services. This action increases the contract total from \$7,559,530.14 to \$8,166,880.14, an increase of \$607,350.00.

Director Soto moved, and Director Schielke seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Guerin, Larson, Marcucci, Schielke, Shepley, Soto, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye.

Issues/Discussions/Reports

Lorraine Snorden, Charlotte Obodzinski and Steven Andrews gave a presentation and led a discussion on the status of the Pulse Program.

Seven priority corridors will be implemented in the first ten years of the program—Milwaukee Avenue, Dempster Street, Halsted, 95th Street, Cermak, Roosevelt, and Harlem.

Pace staff developed a process for implementation of Pulse Lines. Planning and implementation stages include corridor study and interim improvements, project definition, environmental review, and design and construction. Cermak and Roosevelt have corridor studies completed while Harlem's corridor study is underway. 95th Street is currently procuring project definition services while Halsted's initial project definition services are underway. Dempster's environmental review is complete, and Milwaukee Avenue is currently under construction with a terminal located at Golf Mill Mall.

In the early development stages of each line, staff develops a stakeholder plan. A local Corridor Advisory Group ("CAG") is formed. The CAG provides ongoing feedback to the project team and helps define the characteristics of each line. Pace holds public open houses, meets with its partner agencies and municipalities, meets one-on-one with property owners and local employers, issues press releases and newsletters, and participates in local community events to promote the

Pulse brand. For the Milwaukee Line, Pace needed intergovernmental agreements with IDOT, Chicago, Niles, and the Chicago Department of Water Management. Pace needed easement agreements with fifteen different private property owners, and agreements with the local utility companies as well. For the Milwaukee Line, Pace has held over 50 stakeholder coordination meetings to date.

Vehicles for the Milwaukee Avenue service are currently on property at Northwest Division and service plans are being refined following the public hearings so that Pulse can open as soon as construction is complete next year.

T.J. Ross discussed the Performance Report of 2nd Quarter 2018 which is through the end of June 2018. Pace is operating with net positive financial results, meeting recovery ratio goals, and expenditures are within the budgeted amounts. Farebox revenue is running under budget as is ridership; however, expense savings more than make up for the underperformance in ridership. This is true for both Suburban and ADA services. Expenses Pace continues to watch are fuel, and liability expenses. The impact of the fare increase on Suburban services is greater than anticipated. The auxiliary services of Vanpool, ADA and other Dial-a-Ride and community-based services' ridership is flat to 2017. ADA complaints of on-time performance are being researched as are Suburban services.

T.J. Ross requested the board review the Capital Projects report and Pace staff can address questions from the board individually, as well as at a future board meeting.

Chairman Kwasneski asked for a motion to adjourn into Closed Session for the purposes of discussing closed session minutes (2-C-21), pending litigation (2-C-11), real estate purchase (2-C-5), and the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for Pace (2-C-1). Director Schielke moved, and Director Larson seconded the motion. The motion passed with a unanimous vote from the Board of Directors at 5:36 p.m.

Reconvene

Chairman Kwasneski reconvened the Open Session of the Pace Board of Directors meeting at 6:11 p.m.

Directors physically present: Canning, Carr, Claar, Guerin, Larson, Marcucci, Schielke, Soto, Tamley, Wells, and Chairman Kwasneski.

Directors absent: Hastings and Shepley.

Adjournment

There being no further business, Chairman Kwasneski asked for a motion and a second to adjourn the meeting.

Director Shielke moved, and Director Marcucci seconded a motion to adjourn the Pace Board of Directors meeting. The motion passed with a unanimous vote. The meeting adjourned at 6:12 p.m.

The next regular meeting of the Pace Board of Directors will be held on Wednesday, September 12, 2018 at 4:30 p.m. at Pace Corporate Headquarters, 550 West Algonquin Road, Arlington Heights, Illinois.

Karen Kase
Acting Secretary, Board of Directors