

Pace Suburban Bus Service

Board of Directors



Board Meeting Minutes

February, 2017



**Suburban Bus Division of the Regional Transportation Authority
550 West Algonquin Road
Arlington Heights, Illinois
Open Session of the Board of Directors
February 8, 2017**

The Board of Directors of Pace, the Suburban Bus Division of the Regional Transportation Authority, met in public session on Wednesday, February 8, 2017, at 4:30 P.M. at Pace corporate headquarters, 550 West Algonquin Road, Arlington Heights, Illinois, pursuant to notice.

Chairman Kwasneski led assembly in the Pledge of Allegiance.

Chairman Kwasneski called the meeting to order at 4:30 P.M.

Directors physically present: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Soto, Stephens, Tamley.

Directors physically absent: Wells

Chairman Kwasneski asked for a motion, and a second to allow Director Shepley to attend the meeting via audio conference.

Director Schielke moved, and Director Larson seconded the motion to allow Director Shepley to attend the meeting via teleconference. The motion passed with a unanimous vote from: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Soto, Stephens, Tamley and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

Director Shepley joined the meeting via audio conference at 4:37 P.M.

SBD #17-09 – Resolution approving the minutes of the Open Session meeting of January 11, 2017.

Director Hastings moved, and Director Larson seconded a motion to approve the minutes of the Open Session meeting of January 11, 2017. The motion passed with the following roll call vote: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Tamley and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

Public Comment

There was no public comment.

Report of Chairman

The Chairman reported on his Pace-Related activities during the past month.

Directors' Reports

Directors Marcucci, Schielke and Director Tamley reported on their Pace-related activities during the past month.

Report of Executive Director

Mr. T. J. Ross, Executive Director reported on his Pace-related activities during the past month.

Action Items

SBD #17-10 – Ordinance authorizing the award of a contract to LeasePlan U.S.A., Inc., for Fleet Management Services, in an amount not to exceed \$8,469,922.30. (RFP 416286 & 416295)

Director Schielke moved, and Director Larson seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Tamley and Chairman Kwasneski all voted Aye. No Director voted Nay.

SBD #17-11 - Ordinance authorizing the award of a contract to Novax Industries Corporation for the Regional Priority Request Server and TSP Central Software Development, in an amount not to exceed \$1,698,942.00. (RFP 414565)

Director Canning moved, and Director Nowaczyk seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Tamley and Chairman Kwasneski all voted Aye. No Director voted Nay.

SBD #17-12 - Ordinance authorizing the award of a contract to CDM Smith, Inc. for Pulse Dempster Line NEPA Documentation, Design Development, and Public Involvement Services in an amount not to exceed \$272,243.19. (RFP 416326)

Director Soto moved, and Director Nowaczyk seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens and Chairman Kwasneski all voted Aye. No Director voted Nay.

SBD #17-13– Ordinance authorizing a change order to Contract No. 212663 with Paymentech, LLC for Credit Card and Automated Clearing House (ACH) Processing Services. This action extends the contract term for one (1) year and increases the contract total from \$198,344.00 to \$233,144.00, an increase of \$34,800.00. (RFP 416631)

Director Nowaczyk moved, and Director Hastings seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens and Chairman Kwasneski all voted Aye. No Director voted Nay.

SBD #17-14 – Resolution honoring Tony Paulauski, on his retirement as Executive Director of the ARC of Illinois.

Director Schielke moved, and Director Larson seconded a motion to approve the Resolution. The motion passed with a unanimous vote from: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens and Chairman Kwasneski all voted Aye. No Director voted Nay.

SBD #17-15 – Ordinance authorizing the Executive Director to execute Intergovernmental Agreement with the Village of Plainfield for the construction of a Park-n-Ride facility on Village owned property.

Director Schielke moved, and Director Marcucci seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens and Chairman Kwasneski all voted Aye. No Director voted Nay.

SBD #17-16 – Ordinance amending the 2017 Operating and Capital Budget. The amendment to the 2017 Operating Budget reallocates funds identified in the November appropriation for the New Initiative program to Northwest Division. The funds are to cover the start of the Milwaukee ART. The amendment to the 2017 Capital Budget programs an additional \$2,850,000.00 in PBV funds to complete the construction of a Park-n-Ride lot in Plainfield.

Director Tamley moved, and Director Stephens seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens and Chairman Kwasneski all voted Aye. No Director voted Nay.

SBD #17-17 – Ordinance authorizing the filing and execution of 2017 grant applications and agreements with Pace’s funding agencies.

Director Schielke moved, and Director Claar seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens and Chairman Kwasneski all voted Aye. No Director voted Nay.

Chairman Kwasneski asked for a motion to adjourn into Closed Session for the purpose of discussing Closed Session minutes (2-C-21) and Pending Litigation (2-C-11) . Director Soto moved, and Director Stephens seconded the motion. The motion passed with a unanimous vote from the Board of Directors at 5:17 P.M.

RECONVENE

Chairman Kwasneski reconvened the Open Session of the Pace Board of Directors meeting at 5:30 P.M. on the following roll call vote: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Tamley and Chairman Kwasneski.

SBD #17-18 – Resolution approving the minutes of the January 11, 2017 Closed Session meeting.

Director Stephens moved, and Director Larson seconded a motion to approve the Resolution. The minutes of the January 11, 2017 Closed Session passed with a unanimous vote from the Board of Directors.

SBD #17-19 – Ordinance approving the destruction of verbatim records of the Executive/Closed Session Minutes from July 2001 through June 2015 (Section 2.06(c) of the Open Meetings Act).

Director Marcucci moved, and Director Canning seconded a motion to approve the Ordinance. The Ordinance passed with a unanimous vote from the Board of Directors.

SBD #17-20 – Ordinance granting authority for staff to settle Case No. 14 L 008558, Scott Becker v. Pace and David Juris for not more than \$900,000.00.

Director Nowaczyk moved, and Director Hastings seconded a motion to approve the Ordinance. Director Stephens abstained from voting as the defendant in this case was employed by the City of Rosemont. The Ordinance then passed with the following roll call vote: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Tamley and Chairman Kwasneski.

SBD #17-21 – Ordinance approving the settlement recommendation in the case of Ramir Taylor v. Pace, Case Numbers 13 W 01682, and 15 WC 38612 and granting authority to settle this case for not more than \$150,000.00.

Director Tamley moved, and Director Claar seconded a motion to approve the Ordinance. The Ordinance passed with a unanimous vote from the Board of Directors.

ADJOURNMENT

Director Marcucci moved, and Director Larson seconded a motion to adjourn the Pace Board of Directors meeting. The motion passed with a unanimous vote from the Board of Directors. The meeting adjourned at 5:53 P.M.

The next regular meeting of the Pace Board of Directors will be held on Wednesday, March 8, 2017 at 4:30 P.M. at Pace Corporate Headquarters, 550 West Algonquin Road, Arlington Heights, Illinois.

Susan Oehlwein, Secretary
Board of Directors