

# Pace Suburban Bus Service

Board of Directors



Board Meeting Minutes

*January 2016*



**Suburban Bus Division of the Regional Transportation Authority  
550 West Algonquin Road  
Arlington Heights, Illinois  
Open Session of the Board of Directors  
January 13, 2016**

The Board of Directors of Pace, the Suburban Bus Division of the Regional Transportation Authority, met in public session on Wednesday, January 13, 2016, at 4:30 P.M. at Pace corporate headquarters, 550 West Algonquin Road, Arlington Heights, Illinois, pursuant to notice.

The Chairman led the assembly in the Pledge of Allegiance.

Chairman Kwasneski called the meeting to order at 4:30 P.M.

Chairman Kwasneski asked for a motion, and a second, to allow Director Tamley to attend the meeting by audio conference. Director Schielke moved, and Director Soto seconded the motion, motion carried without objection.

Directors physically present: Canning, Larson, Marcucci, Nowaczyk, Schielke, Soto, Stephens, Wells, Chairman Kwasneski.

Director Claar was absent.

Director Tamley joined the meeting via telephone at 4:32 P.M.

Director Hastings joined the meeting at 4:34 P.M.

**SBD #16-01 – Resolution** approving the minutes of the Open Session meeting of December 9, 2015.

Director Schielke moved, and Director Larson seconded a motion to approve the minutes of the Open Session meeting of December 9, 2015. The motion was unanimously approved by the Board.

**Public Comment**

Garland Armstrong commented on the proposed Route 411, 412 and 413 service changes effective in the Spring of 2016.

**Report of Chairman**

Chairman Kwasneski had no report.

**Directors' Reports**

None of the Directors had anything to report since the December 2015 meeting.

**Report of Executive Director**

Mr. T. J. Ross, Executive Director, reported on the activities and information gathered in the past month at Pace.

**Action Items**

**SBD #16-02 – Ordinance** authorizing a License Agreement with 1131 Lockport, LLC (Larry's Diner) located at 24522 Lockport Street, Plainfield, Illinois covering the lease of up to 75 spaces for use as a Pace Park-n-Ride lot.

Director Nowaczyk moved, and Director Schielke seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Soto, Stephens, Tamley, Wells, Chairman Kwasneski voted Aye. No Director voted Nay.

**SBD #16-03 – Ordinance** authorizing the Executive Director to implement proposed Route 411, 412, 413 service changes effective in the Spring of 2016.

Director Schielke moved, and Director Canning seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Soto, Stephens, Tamley, Wells, Chairman Kwasneski voted Aye. No Director voted Nay.

**SBD #16-04 – Ordinance** authorizing the award of a sole source contract to Motorola Solutions, Inc., for Radio Equipment Preventative Maintenance and Repair Service, in an amount not to exceed \$353,126.00.

Director Larson moved, and Director Schielke seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Soto, Stephens, Tamley, Wells, Chairman Kwasneski voted Aye. No Director voted Nay.

Director Shepley joined the meeting at 4:45 P.M.

**SBD #16-05 – Resolution** to hold Public Hearings on Transit Service Title VI Policy and Program.

Director Schielke moved, and Director Nowaczyk seconded a motion to approve the Resolution. The motion passed with the following roll call vote: Canning, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Tamley, Wells, Chairman Kwasneski voted Aye. No Director voted Nay.

Chairman Kwasneski requested a motion to adjourn to Closed Session for the purpose of discussing Employment Matters (Section 2-C-1) and Real Estate Purchase/Lease (Section 2-C-5). Director Schielke moved, and Director Marcucci seconded a motion to adjourn to Closed Session. The motion passed with the following roll call vote: Canning, Hastings, Larson, Nowaczyk, Shepley, Soto, Stephens, Tamley, Wells, Chairman Kwasneski voted Aye. No Director voted Nay.

#### **RECONVENE**

Chairman Kwasneski reconvened the Open Session of the Pace Board of Directors meeting at 6:35 P.M. on the following roll call vote: Canning, Hastings, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Tamley, Wells, Chairman Kwasneski.

**SBD #16-06 – Resolution** approving the minutes of the December 9, 2015 Closed Session meeting.

Director Soto moved, and Director Hastings seconded a motion to approve the minutes of the Closed Session meeting held December 9, 2015. The motion passed with the following roll call: Director Canning, Hastings, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Tamley, Wells, Chairman Kwasneski voted Aye. No Director voted Nay.

**SBD #16-07 – Ordinance** approving the Real Estate Lease Agreement with Palumbo , Pal 401 LLC, located at 401-403-405 Christina Drive, East Dundee, IL (Terra Business Park).

Director Schielke moved, and Director Canning seconded a motion to approve the Ordinance. The motion passed with the following roll call: Canning, Hastings, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Tamley, Wells, Chairman Kwasneski voted Aye. Director Stephens abstained. No Director voted Nay.

**SBD #16-08 – Resolution** indicating a 0% salary increase for the Executive Director for the years 2014-2015.

Director Shepley moved, and Director Nowaczyk seconded a motion for a 0% increase for the Executive Director for the years 2014-2015. The Resolution passed with the following roll call: Canning, Hastings, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Tamley, Wells, Chairman Kwasneski voted Aye. No Director voted Nay.

**ADJOURNMENT**

Director Nowaczyk moved, and Director Stephens seconded a motion to adjourn the Pace Board of Directors meeting at 6:34 P.M. The motion passed with the following roll call: Canning, Hastings, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Tamley, Wells, Chairman Kwasneski voted Aye. No Director voted Nay.

The meeting was adjourned at 6:35 P.M.

The next regular meeting of the Pace Board of Directors is scheduled for Wednesday, February 10, 2016 at 4:30 P.M. at Pace Corporate Headquarters, 550 West Algonquin Road, Arlington Heights, Illinois.

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Susan Oehlwein, Secretary  
Board of Directors