



550 West Algonquin Road, Arlington Heights, Illinois 60005-4412 (847) 364-8130

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**Suburban Bus Division of the Regional Transportation Authority  
550 West Algonquin Road  
Arlington Heights, Illinois  
Open Session of the Board of Directors  
January 10, 2018**

The Board of Directors of Pace, the Suburban Bus Division of the Regional Transportation Authority, met in public session on Wednesday, January 10, at 4:30 p.m. at Pace corporate headquarters, 550 West Algonquin Road, Arlington Heights, Illinois, pursuant to notice.

Chairman Kwasneski led the assembly in the Pledge of Allegiance.

Chairman Kwasneski called the meeting to order at 4:31 p.m.

Directors physically present: Canning, Carr, Claar, Larson, Marcucci, Schielke, Soto, Tamley, and Chairman Kwasneski.

Directors attending by phone: Hastings, and Shepley.

Directors absent: Stephens and Wells.

**SBD #18-01 – Resolution** approving the minutes of the Open Session meeting of December 13, 2017.

Director Canning moved, and Director Soto seconded a motion to approve the minutes of the Open Session meeting of December 13, 2017. The motion passed with a unanimous vote, no Director voted Nay.

**Public Comment**

Comment from Garland Armstrong regarding Pace’s Sexual Harassment Policy and its ability to carry over to the passengers riding Pace buses.

**Report of Chairman**

The Elgin Park-n-Ride ribbon cutting for I-90 was well attended with Chairman Kwasneski, Director Schielke, Director Carr, and officials from the Illinois Tollway and Pace in attendance.

**BOARD OF DIRECTORS**

**Richard A. Kwasneski, Chairman**

Christopher S. Canning    Terrance M. Carr    Roger C. Claar    Kyle R. Hastings    Al Larson    Thomas D. Marcucci  
Jeffery D. Schielke    Aaron T. Shepley    Linda Soto    Bradley A. Stephens    Karen Tamley    Terry R. Wells

**Thomas J. Ross  
Executive Director**

Pace was receiving the Professional Business Development Award from the Joliet Chamber of Commerce the night of the Board Meeting (January 10, 2018).

Chairman Kwasneski received notice that a similar award will be announced from the Elgin Chamber of Commerce on January 25, 2018 for the I-90 service.

### **Directors' Reports**

Director Claar commended Beth Gonzalez for her assistance with transportation options for employers in the Will County/Bolingbrook area.

Director Schielke reported that the Kane County Board gave Pace rave reviews for their Bus On Shoulder service. In addition, the Mayors on the north end of Kane County have all had positive comments regarding this service.

Director Soto reported that Lake County is in step two of a study for the needs of Lake County paratransit riders. There will be several open houses the later part of January into early February to get more information and submit comments. Dates can be found on the Lake County website.

### **Report of Executive Director**

#### **SBD #18-02 Resolution** in Appreciation of Gary Tschetter

T. J. Ross, Executive Director, presented a Resolution in Appreciation of Gary Tschetter who began his career with Pace in 1987 within the Information Technology department. In the face of several handicaps, Gary held many positions over his 30+ years of employment and Pace is grateful for his many years of loyal and dedicated service. Scott Kinsella read the Resolution to all those in attendance.

The motion passed with a unanimous vote, no Director voted Nay.

### **Action Items**

**SBD #18-03 Ordinance** authorizing approval of Board Member travel and business expenses for the month of December 2017 pursuant to Public Act 099-0604 Local Government Travel Expense Control Act.

Director Carr moved, and Director Canning seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors [Canning](#), [Carr](#), Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Tamley, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

**SBD #18-04 – Ordinance** authorizing a change order to Contract Number 220075 to S&A Systems, Inc. for Fleetwatch Software Maintenance.

Director Soto moved, and Director Larson seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, [Larson](#),

Marcucci, Schielke, Shepley, Soto, Tamley, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

**SBD #18-05 – Ordinance** authorizing approval of Audit Committee December 13, 2017, recommended updates to the Pace Audit Committee Charter.

Director Soto moved, Director Schielke seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, Larson, Marcucci, [Schielke](#), Shepley, [Soto](#), Tamley, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

**SBD #18-06 – Ordinance** authorizing approval of revision of Pace’s Harassment Policy.

Director Schielke moved, Director Larson seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, [Larson](#), Marcucci, [Schielke](#), Shepley, Soto, Tamley, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

Chairman Kwasneski asked for a motion to adjourn into Closed Session for the purpose of discussing closed session minutes (2-C-21) and -pending litigation (2-C-11). Director [Shepley](#) [Schielke](#) moved, and Director [Stephens-Soto](#) seconded the motion. The motion passed with a unanimous vote from the Board of Directors at 4:51 p.m.

Commented [NZ1]: Don't think this is accurate.... Stephens was not present and Shepley was on the phone, so I don't think he moved....

### Reconvene

Director Larson reconvened the Open Session of the Pace Board of Directors meeting at 5:13 p.m.

Directors physically present: Canning, Carr, Larson, Marcucci, Schielke, Soto, and Director Tamley.

Director Shepley was in attendance by phone.

### Action Items

**SBD #18-07 – Resolution** approving the minutes of the December 13, 2018 Board Meeting, Closed Session.

Director Canning moved, and Director Carr seconded a motion to approve the Resolution. The motion passed with the following roll call vote: Directors [Canning](#), [Carr](#), Larson, Marcucci, Schielke, Shepley, Soto, and Director Tamley. All Directors voted Aye. No Director voted Nay.

**~~SBD #18-08 – Ordinance Action~~** ~~R~~requesting approval of the Action as discussed in Closed Session in the case of Estella Jurkovich v. Pace Suburban Bus and City of Joliet, Will County case number 13 L 687.

Director Schielke moved, and Director Canning seconded a motion to approve the Action. The motion passed with the following roll call vote: [Canning](#), Carr, Larson, Marcucci, [Schielke](#), Shepley, Soto, and Director Tamley. All Directors voted Aye. No Director voted Nay.

**Adjournment**

There being no further business, Director Larson asked for a motion and a second to adjourn the meeting.

Director Schielke moved, and Director Marcucci seconded a motion to adjourn the Pace Board of Directors meeting. The motion passed with a unanimous vote from the Board of Directors. The meeting adjourned at 5:15 p.m.

The next regular meeting of the Pace Board of Directors will be held on Wednesday, February 14, 2018 at 4:30 p.m. at Pace Corporate Headquarters, 550 West Algonquin Road, Arlington Heights, Illinois.

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Laurie Machnik  
Acting Secretary, Board of Directors