

# Pace Suburban Bus Service

Board of Directors



Board Meeting Minutes

*June 2016*



*AMENDED*  
**Suburban Bus Division of the Regional Transportation Authority**  
**550 West Algonquin Road**  
**Arlington Heights, Illinois**  
**Open Session of the Board of Directors**  
**June 8, 2016**

The Board of Directors of Pace, the Suburban Bus Division of the Regional Transportation Authority, met in public session on Wednesday, June 8, 2016, at 4:30 P.M. at Pace corporate headquarters, 550 West Algonquin Road, Arlington Heights, Illinois, pursuant to notice.

Chairman Kwasneski led assembly in the Pledge of Allegiance.

Chairman Kwasneski called the meeting to order at 4:30 P.M.

Directors physically present: Canning, Claar, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Tamley, Wells, Chairman Kwasneski

Directors Absent: Hastings

**SBD #16-41 – Resolution** approving the minutes of the Open Session meeting of May 11, 2016.

Director Stephens moved, and Director Schielke seconded a motion to approve the minutes of the Open Session meeting of May 11, 2016. The motion was unanimously approved by the Board.

Director Hastings joined the meeting at 4:36 P.M.

**Public Comment**

There was no public comment.

**Report of Chairman**

There was no monthly report from the Chairman.

**Directors' Reports**

Directors Nowaczyk, Marcucci, Schielke, Tamley and Wells reported on their Pace-related activities during the past month.

**Report of Executive Director**

Mr. T. J. Ross, Executive Director, reported on the activities and information gathered in the past month at Pace.

**Action Items**

**SBD #16-42 – Ordinance** authorizing the award of contracts to Lightle Enterprises of Ohio, LLC and Decker Supply Company, Inc., for Bus Stop Signs, Poles and Bases in an amount not to exceed \$864,974.00.

Director Shepley moved, and Director Hastings seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Tamley, Wells, and Chairman Kwasneski voted Aye. No Director voted Nay.

**SBD #16-43 – Ordinance** authorizing the award of a contract to K-Plus Mechanical, Inc., for Pace Fox Valley Division Fueling Equipment Improvements in an amount not to exceed \$559,770.00.

Director Schielke moved, and Director Larson seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Tamley, Wells and Chairman Kwasneski all voted Aye. No Director voted Nay.

**SBD #16-44 – Ordinance** amending the 2016 Capital Budget, Amendment #2. The 2016 Capital Budget Amendment Programs Pace PBV funds in the amount of \$11.7 million covering the purchase of five over-the-road coaches for \$3.3 million and design, construction of pedestrian bridge at Barrington Road and I-90 for \$8.4 million.

Director Claar moved, and Director Schielke seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Tamley, Wells and Chairman Kwasneski voted Aye. No Director voted Nay.

**SBD #16-45 – Ordinance** amending the 2015 Operating Budget. The Amendment to the 2015 Operating Budget implements annual “clean-up” actions, associated with the annual audit, that are in keeping with Pace’s policy on line item budget control. Staff is available to answer any questions from the Board.

Director Schielke moved, and Director Marcucci seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Tamley, Wells and Chairman Kwasneski all voted Aye. No Director voted Nay.

**SBD #16-46 – Ordinance** accepting the Annual Year-End Financial Audit reports for the year ended December 31, 2015. The audit results were positive.

Director Larson moved, and Director Canning seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Tamley, Wells and Chairman Kwasneski all voted Aye. No Director voted Nay.

Chairman Kwasneski requested a motion to adjourn to Closed Session. Director Nowaczyk moved, and Director Soto seconded a motion to adjourn to Closed Session. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Tamley, Wells and Chairman Kwasneski. The meeting was adjourned to Closed Session at 4:58 P.M.

#### **RECONVENE**

Chairman Kwasneski reconvened the Open Session of the Pace Board of Directors meeting at 5:10 P.M on the following roll call vote: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Tamley, Wells and Chairman Kwasneski.

**SBD #16-47 – Resolution** approving the minutes of the May 11, 2016 Closed Session meeting.

Director Shepley moved, and Director Canning seconded a motion to approve the minutes of the Closed Session meeting held May 11, 2016. The motion passed with the following roll call: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Tamley, Wells and Chairman Kwasneski voted Aye. No Director voted Nay.

**SBD #16-48 – Ordinance** to approve the settlement recommendations of the two cases discussed by the Board in the Closed Session on June 8, 2016.

Director Shepley moved, and Director Schielke seconded the motion. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Tamley, Wells and Chairman Kwasneski voted Aye. No Director voted Nay.

#### **ADJOURNMENT**

Director Canning moved, and Director Marcucci seconded a motion to adjourn the Pace Board of Directors meeting at 5:53 P.M. The motion passed with the following roll call: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Tamley, Wells and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay. The meeting was adjourned at 5:53 P.M.

The next regular meeting of the Pace Board of Directors is scheduled for Wednesday, July 11, 2016 at 4:30 P.M. at Pace Corporate Headquarters, 550 West Algonquin Road, Arlington Heights, Illinois.

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Susan Oehlwein, Secretary  
Board of Directors