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**Pace, the Suburban Bus Division of the Regional Transportation Authority
550 West Algonquin Road
Arlington Heights, Illinois
Minutes of the Open Session Meeting of the Pace Board of Directors
June 19, 2019**

The Board of Directors of Pace, the Suburban Bus Division of the Regional Transportation Authority, met in public session on Wednesday, June 19, 2019 at 9:30 a.m. at Pace corporate headquarters, 550 West Algonquin Road, Arlington Heights, Illinois, pursuant to notice.

Chairman Kwasneski led the assembly in the Pledge of Allegiance.

Chairman Kwasneski called the meeting to order at 9:30 a.m.

Roll Call

Directors physically present: Canning, Carr, Claar, Guerin, Schielke, Shepley, Soto, Wells, and Chairman Kwasneski.

Director Larson was absent.

Director Soto moved, and Director Schielke seconded a motion to allow Director Tamley to attend via teleconference. The motion passed with a unanimous vote.

Director Tamley joined the meeting via teleconference immediately following the vote.

Director Marcucci joined the meeting at 9:31 a.m.

Director Hastings joined the meeting at 9:33 a.m.

SBD #19-49 – Resolution approving the minutes of the Open Session meeting of May 8, 2019.

Director Claar moved, and Director Canning seconded a motion to approve the minutes of the Open Session meeting of May 8, 2019. The motion passed with a unanimous vote.

Richard A. Kwasneski, **Chairman**

Christopher S. Canning Terrance M. Carr Roger C. Claar David B. Guerin Kyle R. Hastings Al Larson
Thomas D. Marcucci Jeffery D. Schielke Aaron T. Shepley Linda Soto Karen Tamley Terry R. Wells

Board of Directors

Rocky Donahue, **Executive Director**

Public Comment

Garland Armstrong commented on the service changes of Route 270. He suggested Pace communicate the changes of the new Pace Bus Schedule with all riders in the area so that they understand and are well-prepared. Mr. Armstrong commended the Directors and the Chairman for their efforts in securing capital funding.

Adam Kerman commented on the Barrington feeder service. He expressed concern about limited stop trunk line services for bus routes with lengthy express portions which leaves the public with plenty of territory in which a solution is needed for the last mile. Communities like Hoffman Estates and Schaumburg are not walkable. Mr. Kerman asked that Pace set funds aside for a study of Hoffman Estates to offer the paratransit community an adequate level of Dial-a-Ride service. The Barrington Road Station is a very nice facility for pedestrians, but getting people from the bus station to their actual destination is an issue. Mr. Kerman asked that Pace work directly with Hoffman Estates hoping the Village will put some of it's funds into a more effective Dial-a-Ride service.

Chairman Kwasneski commented that Pace is aware of and is working on this issue in not only that area, but in all service areas.

Report of Chairman

Chairman Kwasneski reported that the Board will institute a Consent Agenda to allow the body to focus more on complicated issues, spending less time and energy on routine matters. He then discussed the state's new capital plan, expressing gratitude on behalf of Pace to the Illinois General Assembly for approving Pace's entire list of capital priorities. Chairman Kwasneski, Rocky Donahue, and other Directors and staff members will discuss forming an implementation plan to ensure Pace's projects move forward.

Directors' Reports

Director Canning thanked Rocky, his fellow Directors, and the Chairman for their hard work in advocating for Pace's capital needs. Director Canning, Director Soto and Director Tamley, members of the Board of Directors Committee on Planning, met on June 3, 2019 and were given an update on Pace's strategic vision plan by Pace Staff. Rapid Transit Supervisor, Charlotte Obodzinski, presented an update on Pulse. Director Canning, reported the first Pulse vertical marker was installed on Milwaukee Avenue. The Committee on Planning's next meeting is in August.

Director Hastings recently attended a Pace "touch-a-truck" event and he complimented Pace staff on their efforts. Pace staff, including a bus operator, greeted the hundreds of people who walked through a Pace bus at the event. Director Hastings also expressed his gratitude for the state's historic capital investment.

Director Marcucci thanked Rocky, Pace staff, and constituents for their efforts in advocating for the capital bill. He was disappointed that a recent Chicago Tribune editorial may have characterized the state's capital program as wasteful government spending. Instead, he spoke of how important the funding was to people's everyday lives. In Pace's case, this includes not only its riders, but also the boost across the economy that strong transit and construction jobs provide.

Director Schielke reported that in his capacity as Chairman of the Chicago Metropolitan Agency for Planning's Council of Mayors, he attended a meeting with Governor Pritzker's senior staff. He reported that the people he met with seem to have a very favorable impression of transit agencies in our region in that the transit agencies understand the needs and responds to them. At last week's CMAP meeting, he was pleased that Pace was represented well and had a high profile. Director Schielke attended a CMAP Policy Committee meeting where Rocky and the Chairman were also present. He stated Rocky did a great job presenting Pace in a very high profile and positive way. Director Scheilke attended the Metropolitan Mayor's Caucus, of which he sits on the Executive Board, who are raising interesting questions regarding the actions of the General Assembly, specifically, the impact of the use of recreational marijuana and its negative effects on safety. The Metropolitan Mayor's Caucus is discussing asking the legislature to revisit some of the bills, including this issue and gaming.

Director Shepley thanked Pace's Community Relations Representative, Mary Donner, for attending a meeting in McHenry County on a potential reduction in Dial-a-Ride service. While Pace has always done more with less, it may be necessary for Pace to do more to help those in McHenry County who need it.

Director Soto reported on the Audit Committee meeting which was held immediately preceding the Board Meeting. The final 2018 audit reports were presented—clean reports with no findings. Findings showed a surplus of \$11.4 million for suburban bus services and a surplus of \$6.5 million for regional ADA paratransit services. Pace achieved a recovery ratio of 31.1 percent for suburban services which is above the RTA mandated recovery ratio of 30.3 percent for 2018, and Pace achieved a recovery ratio of 10.4 percent for regional ADA paratransit services—above the RTA mandated ratio of 10.0 percent for 2018. Director Soto thanked all those involved in helping Pace secure capital funding.

Director Tamley attended both the Audit Committee meeting (via telephone) and Planning Committee meeting. She and Rocky have continued meeting with various disability organizations on paratransit issues. Last week they met with Access Living and thanked them for their assistance advocating for capital funding.

Report of Executive Director

Rocky Donahue introduced Laura Nieciak, Pace's new Executive/Board Secretary, and Linda Swedlund as the "team for the Board". Rocky thanked Karen Kase and Laurie Machnik, who will both be returning to their other duties after taking on much of this work in the past.

Rocky reported on three awards Pace has recently received for the Barrington Road at I-90 interchange Park and Ride-- the American Public Works Association 2019 Project of the Year Award, the American Council of Engineering Companies 2019 Honor Award for Transportation and the Lincoln's Grand Conceptor Award for Project of the Year in the State of Illinois. Pace received national recognition for this project ranking 17th among 197 projects. Rocky thanked Charlotte Obodzinski, Mike Teeters, Dave Tomzik, Steve Andrews, Lindsey Umek, and the whole host of individuals who worked on this project which has won more awards than any other project of Pace in its history.

Pace also received the Trailblazer Award from an organization called SEARCH for the Hop on the Bus program. The program provides people with disabilities the opportunity to learn how to ride public transportation and Pace buses. Rocky thanked Ed Madden and all others who lead the efforts on this program.

Rocky invited the Board to participate in IPTA this September 18–20, in Rosemont; Pace is hosting. Rocky also mentioned Pace's 35th Anniversary (on July 1st), explaining the Legacy Fleet promotion and inviting Board members to view the wrapped buses parked outside.

Rocky discussed the State Capital Bill. He stressed how historic this bill is for the agency— Pace's largest-ever one-time infusion of capital funding. The ongoing transportation funding component was a particularly important shift for Pace; it will help continue to invest after the initial money is spent. Rocky expressed his gratitude to the Board, lobbyists in Springfield, and Pace staff for their work in advocating for the capital program.

Approval of Consent Agenda

Director Schielke moved, and Director Canning seconded a motion to approve the Consent Agenda. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Guerin, Hastings, Marcucci, Schielke, Shepley, Soto, Tamley, Wells and Chairman Kwasneski. All Directors voted Aye. Director Carr abstained from Item 7.E., Director Guerin abstained from Item 7.F., Director Soto abstained from Item 7.G., and Chairman Kwasneski abstained from Item 7.D.

SBD #19-50 – Ordinance authorizing the award of a contract to Litchfield Cavo, LLP and Heyl, Royster, Voelker & Allen, P.C., for Legal Services for Workers' Compensation and Related Matters, in an amount not to exceed \$2,500,000.00.

SBD #19-51 – Ordinance authorizing a change order to Contract No. 224779 with AT&T Mobility National Accounts, LLC for Wireless Communication Services and Equipment per the Western States Contracting Alliance (WSCA) Contract Number S1907. This action increases the contract total from \$483,044.74 to \$643,044.74, an increase of \$160,000.00.

SBD #19-52 – Ordinance authorizing a change order to Contract No. 223274 with Globetrotters Engineering Corporation for Architectural and Engineering Services for Northwest

Transportation Center (NWTC) Phase II Mid-Life Improvements. This action increases the contract total from \$332,612.97 to \$337,149.80, an increase of \$4,536.83.

SBD #19-53 – Ordinance authorizing Board Member travel and business expenses for April and May 2019 pursuant to Public Act 099-0604 Local Government Travel Expense Control Act, Chairman Richard Kwasneski.

SBD #19-54 – Ordinance authorizing Board Member travel and business expenses for April and May 2019 pursuant to Public Act 099-0604 Local Government Travel Expense Control Act, Director Terrance Carr.

SBD #19-55 – Ordinance authorizing Board Member travel and business expenses for April and May 2019 pursuant to Public Act 099-0604 Local Government Travel Expense Control Act, Director David Guerin.

SBD #19-56 – Ordinance authorizing Board Member travel and business expenses for April and May 2019 pursuant to Public Act 099-0604 Local Government Travel Expense Control Act, Director Linda Soto.

SBD #19-57 – Ordinance authorizing acceptance of the Annual Year End Financial Audit Reports for the year ended December 31, 2018.

SBD #19-58 – Ordinance authorizing approval of Title VI Policy and Program Update, 2019-2022 which is in accordance with Title VI of the Civil Rights Act 1964 and Federal Transit Administration Circular 4702.1(b). Pace must ensure that its FTA funded transit services and benefits are made available to, and fairly distributed among beneficiaries without regard to race, color, or national origin.

SBD #19-59 – Ordinance authorizing Revision of Pace Regulations Governing Public Bidding.

SBD #19-60 – Ordinance authorizing amending the 2019 Capital Budget (Amendment #2). The amendment to the 2019 Capital Budget increases the FY2019 Capital Program from \$97,844,951 to \$108,878,000 due to the addition of federal Section 5307 and 5339 funds, an IEPA grant, RTA bond funds, and reprogrammed PBV funds.

SBD #19-61 – Ordinance authorizing adopting Bylaws of Pace, the Suburban Bus Division of the Regional Transportation Authority.

Action Items

SBD #19-62 – Ordinance authorizing the award of a sole source contract to Trapeze Software Group, Inc. for Trapeze EZ-Wallet API Software and Implementation Services in an amount not to exceed \$482,831.00.

Director Schielke moved, and Director Canning seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Guerin, Hastings, Marcucci, Schielke, Shepley, Soto, Tamley, Wells and Chairman Kwasneski. All Directors voted Aye.

SBD #19-63 – Ordinance authorizing the award of a contract to Lytx, Inc., for Cellular Video Event Recorders, in an amount not to exceed \$1,433,630.00.

Director Schielke moved, and Director Soto seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Guerin, Hastings, Marcucci, Schielke, Shepley, Soto, Tamley, Wells and Chairman Kwasneski. All Directors voted Aye.

SBD #19-64 – Ordinance authorizing the award of a contract to Rausch Infrastructure, LLC, for Northwest Transit Center Phase II Midlife Improvements, in an amount not to exceed \$2,175,000.00.

Director Schielke moved, and Director Canning seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Guerin, Hastings, Marcucci, Schielke, Shepley, Soto, Tamley, Wells and Chairman Kwasneski. All Directors voted Aye.

SBD #19-65 – Ordinance authorizing the award of a contract to CDW Government LLC for 4-Node Virtualized Appliances in an amount not to exceed \$848,600.00.

Director Hastings moved, and Director Schielke seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Guerin, Hastings, Marcucci, Schielke, Shepley, Soto, Tamley, Wells and Chairman Kwasneski. All Directors voted Aye.

SBD #19-66 – Ordinance authorizing the approval to Discontinue Route 638 effective on or about Tuesday, July 30, 2019.

Director Marcucci moved, and Director Canning seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Guerin, Hastings, Marcucci, Schielke, Shepley, Soto, Tamley, Wells and Chairman Kwasneski. All Directors voted Aye.

SBD #19-67 – Ordinance authorizing service changes to Route 270.

Director Claar moved, and Director Soto seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Guerin, Hastings, Marcucci, Schielke, Shepley, Soto, Tamley, Wells and Chairman Kwasneski. All Directors voted Aye.

Additions to the Agenda

There were no additions to the agenda.

Issues/Discussions/Reports

No reports were given.

Adjournment

Chairman Kwasneski asked for a motion to adjourn into Closed Session for the purposes of discussing closed session minutes (2-C-21) and pending litigation (2-C-11). Director Carr moved, and Director Schielke seconded the motion. The motion passed with a unanimous vote from the Board of Directors at 10:38 a.m.

Reconvene

Chairman Kwasneski reconvened the Open Session of the Pace Board of Directors meeting at 10:46 a.m.

Directors physically present: Canning, Carr, Claar, Guerin, Hastings, Marcucci, Schielke, Shepley, Soto, Wells, and Chairman Kwasneski.

Directors Larson and Tamley were absent.

SBD #19-68 – Resolution approving the minutes of the Closed Session meeting of May 8, 2019.

Director Schielke moved, and Director Soto seconded a motion to approve the Resolution. The motion passed with a unanimous vote.

SBD #19-69 – Ordinance approving the release of Closed Session Minutes of August 8, 2018, September 12, 2018, November 14, 2018, December 12, 2018, January 16, 2019, March 13, 2019 and April 10, 2019 for public inspection, as discussed in Closed Session.

Director Canning moved, and Director Soto seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Guerin, Hastings, Marcucci, Schielke, Shepley, Soto, Wells and Chairman Kwasneski. All Directors voted Aye.

SBD #19-70 – Ordinance approving the destruction of verbatim records of Closed Sessions of June 14, 2017 and July 12, 2017, as discussed in Closed Session.

Director Schielke moved, and Director Marcucci seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Guerin,

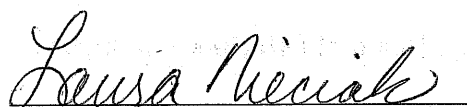
Hastings, Marcucci, Schielke, Shepley, Soto, Wells and Chairman Kwasneski. All Directors voted Aye.

Adjournment

There being no further business, Chairman Kwasneski asked for a motion and a second to adjourn the meeting.

Director Schielke moved, and Director Carr seconded a motion to adjourn the Pace Board of Directors meeting. The motion passed with a unanimous vote. The meeting adjourned at 10:48 a.m.

The next regular meeting of the Pace Board of Directors will be held on Wednesday, July 17, 2019 at 9:30 a.m. at Pace Corporate Headquarters, 550 West Algonquin Road, Arlington Heights, Illinois.


Laura Nieciak
Secretary, Board of Directors