

# Pace Suburban Bus Service

Board of Directors



Board Meeting Minutes

*March 2016*



**Suburban Bus Division of the Regional Transportation Authority  
550 West Algonquin Road  
Arlington Heights, Illinois  
Open Session of the Board of Directors  
March 9, 2016**

The Board of Directors of Pace, the Suburban Bus Division of the Regional Transportation Authority, met in public session on Wednesday, March 9, 2016, at 4:30 P.M. at Pace corporate headquarters, 550 West Algonquin Road, Arlington Heights, Illinois, pursuant to notice.

Chairman Kwasneski led the assembly in the Pledge of Allegiance.

Chairman Kwasneski called the meeting to order at 4:28 P.M.

Chairman Kwasneski asked for a motion, and a second, to allow Director Canning and Director Tamley to attend the meeting by audio conference. Director Schielke moved, and Director Marcucci seconded the motion. The motion carried without objection.

Directors physically present: Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Soto, Stephens, Wells, Chairman Kwasneski.

Directors Canning and Tamley attended the meeting via telephone.

Director Shepley joined the meeting at 4:32 P.M.

Directors Absent: None

**SBD #16-21 – Resolution** approving the minutes of the Open Session meeting of February 10, 2016.

Director Schielke moved, and Director Marcucci seconded a motion to approve the minutes of the Open Session meeting of February 10, 2016. The motion was unanimously approved by the Board.

**Public Comment**

There was public comment from Garland and Heather Armstrong.

**Report of Chairman**

Chairman Kwasneski reported on his activities during the past month.

**Directors' Reports**

Directors Larson, Marcucci, Nowaczyk, Schielke, Soto and Wells reported on their Pace-related activities during the month.

**Report of Executive Director**

Mr. T. J. Ross, Executive Director, reported on the activities and information gathered in the past month at Pace.

**Action Items**

**SBD #16-22 – Ordinance** authorizing the award of a Sole Source contract to Giro, Inc., for Hastus System Software Maintenance and Support, in an amount not to exceed \$112,682.00. (RFP 414299)

Director Schielke moved, and Director Shepley seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Tamley, Wells and Chairman Kwasneski all voted Aye. No Director voted Nay.

**SBD #16-23 – Ordinance** authorizing the award of a contract to CDM Smith, Inc., for Elgin-O'Hare Western Bypass Corridor Service Plan, in an amount not to exceed \$279,996.00. (RFP 415123)

Director Schielke moved, and Director Marcucci seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Soto, Stephens, Tamley, Wells, Chairman Kwasneski all voted Aye. Director Shepley voted Nay.

**SBD #16-24 – Ordinance** authorizing a change order to Contract Number 211871 with Crowe Horwath, LLP for Auditing Services. This action raises the contract total from \$433,027.00 to \$463,359.50, an increase of \$30,332.50. The Change Order adds audit services required including additional testing and for assistance in the implementation of a new pension reporting requirements from the Governmental Accounting Standards Board Statement No. 68. (RFP 415809)

Director Marcucci moved, and Director Nowaczyk seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Soto, Stephens, Tamley, Wells and Chairman Kwasneski all voted Aye. Director Shepley voted Nay.

**SBD #16-25 – Ordinance** authorizing the Executive Director to discontinue Route 618 Union Station-Lake Cook Express after the last trip on April 1, 2016. Pace staff will work with Route 618 riders to help with the transition to the other transportation alternatives, RTA and Metra support this decision.

Director Soto moved, and Director Stephens seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Tamley, Wells and Chairman Kwasneski all voted Aye. No Director voted Nay.

Chairman Kwasneski requested a motion to adjourn to Closed Session for the purpose of discussing Litigation Recommendations (Section 2-C-11). Director Schielke moved, and Director Larson seconded a motion to adjourn to Closed Session. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Tamley, Wells, and Chairman Kwasneski all voted Aye. No Director voted Nay.

The meeting was adjourned to Closed Session at 5:22 P.M.

Director Tamley left the meeting at 5:37 P.M.

### **RECONVENE**

Chairman Kwasneski reconvened the Open Session of the Pace Board of Directors meeting at 5:38 P.M on the following roll call vote: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Wells, Chairman Kwasneski.

**SBD #16-26 – Resolution** approving the minutes of the February 10, 2016 Closed Session meeting.

Director Schielke moved, and Director Shepley seconded a motion to approve the minutes of the Closed Session meeting held February 10, 2016. The motion passed with the following roll call: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Wells, Chairman Kwasneski.

**ADJOURNMENT**

Director Larson moved, and Director Nowaczyk seconded a motion to adjourn the Pace Board of Directors meeting at 5:40 P.M. The motion carried unanimously.

The next regular meeting of the Pace Board of Directors is scheduled for Wednesday, April 13, 2016 at 4:30 P.M. at Pace Corporate Headquarters, 550 West Algonquin Road, Arlington Heights, Illinois.

---

Susan Oehlwein, Secretary  
Board of Directors