

Pace Suburban Bus Service

Board of Directors



Board Meeting Minutes

May 2016



**Suburban Bus Division of the Regional Transportation Authority
550 West Algonquin Road
Arlington Heights, Illinois
Open Session of the Board of Directors
May 11, 2016**

The Board of Directors of Pace, the Suburban Bus Division of the Regional Transportation Authority, met in public session on Wednesday, May 11, 2016, at 4:30 P.M. at Pace corporate headquarters, 550 West Algonquin Road, Arlington Heights, Illinois, pursuant to notice.

Chairman Kwasneski led assembly in the Pledge of Allegiance.

Chairman Kwasneski called the meeting to order at 4:30 P.M.

Chairman Kwasneski asked for a motion, and a second, to allow Director Soto and Director Hastings to attend the meeting by audio conference. Director Larson moved, and Director Schielke seconded the motion. The motion carried without objection.

Directors physically present: Canning, Claar, Larson, Marcucci, Nowaczyk, Schielke, Shepley Stephens, Wells, Chairman Kwasneski

Director Soto joined the meeting via audio conference at 4:31 P.M.

Director Hastings joined the meeting via audio conference at 4:32 P.M.

Directors Absent: Director Tamley

SBD #16-35 – Resolution approving the minutes of the Open Session meeting of April 13, 2016.

Director Larson moved, and Director Canning seconded a motion to approve the minutes of the Open Session meeting of April 13, 2016. The motion was unanimously approved by the Board.

Public Comment

There was no public comment.

Report of Chairman

There was no monthly report from the Chairman.

Directors' Reports

Director Marcucci reported on his Pace-related activities during the past month.

Report of Executive Director

Mr. T. J. Ross, Executive Director, reported on the activities and information gathered in the past month at Pace.

Action Items

SBD #16-36 – Ordinance authorizing the award of a contract to Curran Contracting Company for construction of the I-90 Corridor Randall Road Park-n-Ride, in an amount not to exceed \$2,596,890.00.

Director Schielke moved, and Director Marcucci seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Soto, Stephens, and Wells, and Chairman Kwasneski voted Aye. Director Shepley abstained as one of the owners of the selected bidder is the Chairman of Board of his full-time employer. No Director voted Nay.

SBD #16-37 – Ordinance authorizing a change order to Contract Number 204634 with SCR Medical Transportation, Inc. for Regional Mobility Management Call Center Services. This action extends the contract term for up to three and a half (3-1/2) months and increases the contract total from \$9,267,788.20 to \$10,854,902.97, and increase of \$1,587,114.77. Under the current contract, SCR Medical Transportation, Inc. provides essential Call Center Services to Paratransit Operations in DuPage, Kane, Frankfort Township, Will County and parts of Chicago.

Director Claar moved, and Director Shepley seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Wells and Chairman Kwasneski all voted Aye. No Director voted Nay.

SBD #16-38 – Ordinance amending the 2016 Capital Program and Appropriation established by Ordinance #SBD 15-90.

Director Larson moved, and Director Schielke seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Wells and Chairman Kwasneski voted Aye. No Director voted Nay.

SBD #16-39 – Ordinance approving the Title VI Policy and Program Update, 2016-2019 which is in accordance with Title VI of the Civil Rights Act of 1964 and Federal Transit Administration Circular 4702.1 Pace must ensure that its FTA funded transit services and benefits are made available to, and fairly distributed among beneficiaries without regard to race, color or national origin.

Director Larson moved, and Director Schielke seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Wells and Chairman Kwasneski all voted Aye. No Director voted Nay.

Chairman Kwasneski requested a motion to adjourn to Closed Session. Director Larson moved, and Director Wells seconded a motion to adjourn to Closed Session. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, and Wells. The meeting was adjourned to Closed Session at 4:58 P.M. Director Hastings left the meeting at 4:58 P.M. prior to the Board entering Closed Session.

RECONVENE

Chairman Kwasneski reconvened the Open Session of the Pace Board of Directors meeting at 5:16 P.M on the following roll call vote: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, and Wells.

SBD #16-40 – Resolution approving the minutes of the April 13, 2016 Closed Session meeting.

Director Shepley moved, and Director Canning seconded a motion to approve the minutes of the Closed Session meeting held March 9, 2016. The motion passed with the following roll call: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, Wells and Chairman Kwasneski voted Aye. No Director voted Nay.

ADJOURNMENT

Director Claar moved, and Director Stephens seconded a motion to adjourn the Pace Board of Directors meeting at 5:18 P.M. The motion passed with the following roll call: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Stephens, and Wells. All Directors voted Aye. No Director voted Nay. The meeting was adjourned at 5:19 P.M.

The next regular meeting of the Pace Board of Directors is scheduled for Wednesday, June 8, 2016 at 4:30 P.M. at Pace Corporate Headquarters, 550 West Algonquin Road, Arlington Heights, Illinois.