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**Suburban Bus Division of the Regional Transportation Authority
550 West Algonquin Road
Arlington Heights, Illinois
Open Session of the Board of Directors**

May 9, 2018

The Board of Directors of Pace, the Suburban Bus Division of the Regional Transportation Authority, met in public session on Wednesday, May 9, 2018 at 4:30 p.m. at Pace corporate headquarters, 550 West Algonquin Road, Arlington Heights, Illinois, pursuant to notice.

Acting Chairman Marcucci led the assembly in the Pledge of Allegiance.

Acting Chairman Marcucci called the meeting to order at 4:31 p.m.

Roll Call

Directors physically present: Canning, Carr, Claar, Larson, Schielke, Soto, Stephens, Tamley, Wells, and Acting Chairman Marcucci.

Directors attending by phone: Hastings and Shepley.

Acting Chairman Marcucci asked for a motion, and a second to allow Directors Hastings and Shepley to attend the meeting via audio conference.

Director Larson moved, and Director Schielke seconded the motion to allow Directors Hastings and Shepley to attend the meeting via teleconference. The motion passed with a unanimous vote.

Directors Hastings and Shepley joined the meeting via audio conference immediately after the vote was taken.

Director Wells arrived at 4:52 p.m.

SBD #18-30 – Resolution approving the minutes of the Open Session meeting of April 11, 2018.

Director Canning moved, and Director Claar seconded a motion to approve the minutes of the Open Session meeting of April 11, 2018. The motion passed with a unanimous vote.

BOARD OF DIRECTORS

Richard A. Kwasneski, Chairman

Christopher S. Canning Terrance M. Carr Roger C. Claar Kyle R. Hastings Al Larson Thomas D. Marcucci

Jeffrey D. Schielke Aaron T. Shepley Linda Soto Bradley A. Stephens Karen Tamley Terry R. Wells

Thomas J. Ross

Executive Director

Public Comment

Public comments were brought before the Board by Scott Figved and Adam Kerman. Mr. Figved requested a second meeting for North Shore to clear up some confusion about the proposed changes and also requested to hold the meeting at a different time. In addition, Mr. Figved suggested an additional route out of the Barrington Road Park-and-Ride. He submitted a map to the Board with the proposed new route.

Adam Kerman, Co-Chair of the Citizens Advisory Board, commented on the public hearing regarding Routes 205, 208, and 213. Mr. Kerman was supportive of the majority of changes proposed by Pace while understanding the concern of the school trippers. He appreciates that Pace encourages public involvement.

Report of Chairman

Acting Chairman Marcucci reported that he was standing in for Chairman Kwasneski.

Directors' Reports

No Directors gave a report.

Report of Executive Director

T.J. Ross reported that for the month of April, ridership on fixed route services was down 1.8% from 2017 due to an unusually cold month. Total ridership for the month on all services was up .9% from 2017 and ADA ridership increased 4.6%. YTD ridership is 2.3% below 2017.

Barrington Road Express service will begin June 11, 2018. The Kiss-and-Ride is still under construction; however, support routes will also go into service at that time with a soft-start.

Completion for the Plainfield Park-and-Ride is projected for August 2018.

Construction of the Milwaukee Pulse stations is underway with an an August/September opening.

Pace is in the process of signing a State grant for the South Garage Campus expansion project.

Joliet Transit Center will now be funded by a \$1.7M grant from the State.

The Toyota Park Transit Center and Northwest Transit Center are also underway.

Lorraine Snorden was asked by APTA to be part of a panel discussion on the subject of ridership. Pace is one of the few transit agencies to have a ridership increase in 2017.

Pace has been added to the top 100 public fleets in North America.

Preliminary results of the Single Audit show Pace as a low risk Auditee.

Pace's DBE Officer, Donald Mayes, has the honor of giving the invocation at the Illinois State Legislature on Friday, May 11, 2018.

Action Items

SBD #18-31 Ordinance authorizing approval of Board Member travel and business expenses for April 2018, pursuant to Public Act 099-0604 Local Government Travel Expense Control Act.

Director Claar moved, and Director Schielke seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, Larson, Schielke, Shepley, Soto, Stephens, Tamley, and Acting Chairman Marcucci. All Directors voted Aye.

SBD #18-32 Ordinance authorizing the award of a contract to Parsons Transportation Group Inc. for Installation of Real-Time Information Hardware and Software.

Director Schielke moved, and Director Stephens seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, Larson, Schielke, Shepley, Soto, Stephens, Tamley, and Acting Chairman Marcucci. All Directors voted Aye.

SBD #18-33 – Ordinance authorizing the award of a contract to Pace Systems, Inc. for Video Conferencing Solution with Audio Visual Maintenance.

Director Claar moved, and Director Larson seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, Larson, Schielke, Shepley, Soto, Stephens, Tamley, and Acting Chairman Marcucci. All Directors voted Aye.

SBD #18-34 – Ordinance authorizing the award of a contract to MV Transportation, Inc. for Fixed Route Bus Service on Pace Routes 674, 709, 711, and 715.

Director Carr moved, and Director Larson seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, Larson, Schielke, Shepley, Soto, Stephens, Tamley, and Acting Chairman Marcucci. All Directors voted Aye.

Issues/Discussions/Reports

North Shore Cook County Public Hearing Summary

Director Canning served as the hearing officer for Pace at the North Shore Cook County Public Hearing. Director Canning prefaced his discussion by explaining that Evanston has Pace, CTA, Northwestern, and school buses on the streets, some of these routes being duplicative. This was brought to Pace's attention in 2014 by the Mayor and reducing congestion on Evanston streets [is](#) the basis for the [changes Service Coordination Study](#). There was a joint presentation by Pace and CTA staff. The public hearing was well attended with over 100 people. Most of the comments received were related to the proposed discontinuation of CTA Route 205 and service for Evanston Township High School students. Pace continues to receive feedback from the public hearing.

The Board is taking no action on the North Shore plan at this time. Pace and RTA will continue to work together to address issues raised at the public meeting, with elected officials, Evanston Township High School, and the City of Evanston.

Budget Update

Renaldo Dixon, Department Manager, Budget, gave the Board an overview of Pace's budget for years 2017-2019. For 2017 Suburban Service, the 2017 results are 0.54% below 2016. The 2018 sales tax budget is 3.1% over 2017 actual.

2017 ADA Service, actual budget to original budget results were in line with estimates for 2017.

2018 Suburban Service is at budget for First Quarter 2018, however there are concerns which include loss of farebox revenue, sales tax, and the rising fuel prices.

2018 ADA Service is within budget for First Quarter 2018.

2019 Budget Kickoff meeting was held Tuesday, May 8, 2018.

October 12, 2018, the Service Boards will provide proposed budgets to RTA.

Acting Chairman Marcucci asked for a motion to adjourn into Closed Session for the purposes of discussing closed session minutes (2-C-21), collective bargaining (2-C-2), and pending litigation (2-C-11). Director Soto moved, and Director Schielke seconded the motion. The motion passed with a unanimous vote from the Board of Directors at 5:36 p.m.

Reconvene

Acting Chairman Marcucci reconvened the Open Session of the Pace Board of Directors meeting at 6:12 p.m.

Directors physically present: Canning, Carr, Claar, Larson, Schielke, Shepley, Soto, Stephens, Tamley, Wells, and Acting Chairman Marcucci.

Director by phone: Shepley.

Directors absent: Kwasneski and Hastings.

Action Items

SBD #18-35 – Resolution approving the minutes of the April 11, 2018 Board Meeting, Closed Session.

Director Schielke moved, and Director Stephens seconded a motion to approve the minutes of the Closed Session meeting of April 11, 2018. The motion passed with a unanimous vote.

SBD #18-36 – Ordinance approving the action discussed in Closed Session for Collective Bargaining agreement, Heritage Division.

Director Wells moved, and Director Carr seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Larson, Schielke, Shepley, Soto, Stephens, Tamley, Wells, and Acting Chairman Marcucci.
Director Claar voted nay.

SBD #18-37 – Ordinance approving the action discussed in Closed Session for Collective Bargaining agreement, West Division.

Director Schielke moved, and Director Stephens seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Larson, Schielke, Shepley, Soto, Stephens, Tamley, Wells, and Acting Chairman Marcucci.
Director Claar voted nay.

SBD #18-38 – Ordinance approving action on the case of Keith Hill v. Pace et al.; Cook County Case No. 11 CH 15183.

Director Canning moved, and Director Schielke seconded a motion to approve action discussed in Closed Session. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Larson, Schielke, Shepley, Soto, Stephens, Tamley, Wells, and Acting Director Marcucci.

Adjournment

There being no further business, Acting Chairman Marcucci asked for a motion and a second to adjourn the meeting.

Director Canning moved, and Director Larson seconded a motion to adjourn the Pace Board of Directors meeting. The motion passed with a unanimous vote. The meeting adjourned at 6:15 p.m.

The next regular meeting of the Pace Board of Directors will be held on Wednesday, June 13, 2018 at 4:30 p.m. at Pace Corporate Headquarters, 550 West Algonquin Road, Arlington Heights, Illinois.

Laurie Machnik
Acting Secretary, Board of Directors