

Pace Suburban Bus Service

Board of Directors



Board Meeting Minutes

November 2016



**Suburban Bus Division of the Regional Transportation Authority
550 West Algonquin Road
Arlington Heights, Illinois
Open Session of the Board of Directors
November 9, 2016**

The Board of Directors of Pace, the Suburban Bus Division of the Regional Transportation Authority, met in public session on Wednesday, November 9, 2016, at 4:30 P.M. at Pace corporate headquarters, 550 West Algonquin Road, Arlington Heights, Illinois, pursuant to notice.

Chairman Kwasneski led assembly in the Pledge of Allegiance.

Chairman Kwasneski called the meeting to order at 4:30 P.M.

Directors physically present: Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Stephens, Wells, Chairman Kwasneski

Directors Absent: Shepley

Director Attending Meeting via Audio Conference were Soto and Tamley.

Chairman Kwasneski asked for a motion and a second to allow Directors Soto and Tamley to attend the meeting via audio conference.

Director Marcucci moved, and Director Schielke seconded the motion to allow Directors Soto and Tamley to attend the meeting via teleconference.

SBD #16-92 – Resolution approving the minutes of the Open Session meeting of October 12, 2016.

Director Nowaczyk moved, and Director Hastings seconded a motion to approve the minutes of the Open Session meeting of October 12, 2016. The motion passed with the following roll call vote: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Soto, Stephens, Tamley, Wells, Chairman Kwasneski all voted Aye. No Director voted Nay.

Public Comment

Mr. Garland Armstrong commented on the retirement of Michael Bolton, former Pace Deputy Executive Director of Strategic Services who retired from Pace on October 14, 2016.

Report of Chairman

The Chairman reported on his Pace-related activities during the past month.

Directors' Reports

Director Tamley reported on her Pace-related activities during the past month.

Report of Executive Director

Mr. T. J. Ross, Executive Director reported on his Pace-related activities during the past month.

SBD #16-93 – Resolution honoring Maurice Pang on his retirement from Pace on September 13, 2016 after thirty-three years of service in the transit industry.

SBD #16-94 – Resolution honoring Michael Bolton on his retirement from Pace on October 14, 2016 after thirteen years of service to Pace and more than 40 years of management experience in public transit.

Director Canning moved, and Director Nowaczyk seconded a motion to approve Resolutions SBD #16-93 and #16-94. The motion passed with the following roll call vote: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Soto, Stephens, Tamley, Wells and Chairman Kwasneski all voting Aye. No Director voted Nay.

Action Items

SBD #16-95 – Ordinance adopting the 2017 Operating and Capital Program, 2017-2019 Business Plan for Operations, the 2016-2020 Capital Business Plan and 2017 appropriations.

This book contains an Ordinance adopting Pace's 2017 Operating Budget and Capital Program, 2017-2019 Capital Business Plan and appropriation of funds in accordance with the Program and Budget. The Ordinance also authorizes the budget to be submitted to the RTA upon adoption by the Pace Board.

Director Larson moved, and Director Wells seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Soto, Stephens, Tamley, Wells and Chairman Kwasneski all voted Aye. No Director voted Nay.

SBD #16-96 – Ordinance authorizing the award of cooperative purchase contract to Mythics, Inc. for Oracle Hardware and Software Maintenance Renewal, in an amount not to exceed \$1,039,010.03. (Cooperative Purchase 416712)

Director Stephens moved, and Director Marcucci seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Soto, Stephens, Tamley, Wells and Chairman Kwasneski all voted Aye. No Director voted Nay.

SBD #16-97 – Ordinance authorizing a Change Order to Contract No. 219468 with Cabconnect, Inc. for third party administration of the Taxi Access Program (TAP) and the Mobility Direct (MD) Electronic Swipe Card Program. This action extends the contract term for one (1) year and increases the contract total from \$562,915.48 to \$727,942.64, an increase of \$165,027.16. (RFP 416798)

Director Canning moved, and Director Hastings seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Soto, Stephens, Tamley, Wells and Chairman Kwasneski all voted Aye. No Director voted Nay.

SBD #16-98 – Ordinance to restore the Taxi Access Program (TAP) trip length to eight miles. In order to accomplish this, a TAP ticket value would need to be increased from \$13.50 to \$20.00. This change would last no more than six months and would allow time to determine the impact on both ADA service and the TAP program. There is sufficient money in the ADA budget to cover the cost of this increase.

Director Larson moved, and Director Schielke seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Soto, Stephens, Tamley, Wells and Chairman Kwasneski all voted Aye. No Director voted Nay.

SBD #16-99 – Ordinance authorizing procurement to solicit and award 2017 diesel fuel contracts in an amount not to exceed \$12,943,887.21.

Director Claar moved, and Director Marcucci seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Soto, Stephens, Tamley, Wells and Chairman Kwasneski all voted Aye. No Director voted Nay.

SBD #16-100 – Ordinance recommending to end service on Route 625 and Public Hearing results for Routes 640, 600, 625 and 511.

Director Schielke moved, and Director Larson seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Soto, Stephens, Tamley, Wells and Chairman Kwasneski all voted Aye. No Director voted Nay.

The Chairman asked for a motion to adjourn into Closed Session. Director Marcucci moved, and Director Claar seconded the motion. The motion was unanimously approved by the Directors at 5:23 P.M..

RECONVENE

Chairman Kwasneski reconvened the Open Session of the Pace Board of Directors meeting at 5:36 P.M. on the following roll call vote: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Soto, Stephens, Tamley, Wells, and Chairman Kwasneski.

SBD #16-101 – Resolution approving the minutes of the October 12, 2016 Closed Session meeting.

Director Canning moved and Director Nowaczyk seconded a motion to approve the Resolution. The minutes of the October 12, 2016 Closed Session were passed with a unanimous vote from the Board of Directors.

SBD #16-102– Ordinance recommending the passage of a Capital Budget appropriation Ordinance using Pace PBV for easements. Ordinance will amend the 2016 Capital Budget. Said land purchase shall not exceed \$350,000.00

Director Schielke moved, and Director Marcucci seconded the motion to approve Ordinance The Ordinance passed with the following vote: Directors Canning, Claar, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Soto, Stephens, Tamley, Wells, and Chairman Kwasneski all voted Aye. No Director voted Nay.

ADJOURNMENT

Director Schielke moved, and Director Soto seconded a motion to adjourn the Pace Board of Directors meeting. The motion was passed with a unanimous vote from the Board of Directors. The meeting was adjourned at 5:42 P.M.

The next regular meeting of the Pace Board of Directors is scheduled for Wednesday, December 14, 2016 at 4:30 P.M. at Pace Corporate Headquarters, 550 West Algonquin Road, Arlington Heights, Illinois.

Susan Oehlwein, Secretary
Board of Directors