

Pace Suburban Bus Service

Board of Directors



Board Meeting Minutes

October 2016



**Suburban Bus Division of the Regional Transportation Authority
550 West Algonquin Road
Arlington Heights, Illinois
Open Session of the Board of Directors
October 12, 2016**

The Board of Directors of Pace, the Suburban Bus Division of the Regional Transportation Authority, met in public session on Wednesday, October 12, 2016, at 4:30 P.M. at Pace corporate headquarters, 550 West Algonquin Road, Arlington Heights, Illinois, pursuant to notice.

Chairman Kwasneski led assembly in the Pledge of Allegiance.

Chairman Kwasneski called the meeting to order at 4:30 P.M.

Directors physically present: Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Tamley, Wells, and Chairman Kwasneski

Directors Absent: Claar, Stephens

Director Attending Meeting via Audio Conference were Canning and Hastings.

Chairman Kwasneski asked for a motion and a second to allow Directors Canning and Hastings to attend the meeting via audio conference.

Director Schielke moved, and Director Nowaczyk seconded the motion to allow Directors Canning and Hastings to attend the meeting via teleconference.

SBD #16-85 – Resolution approving the minutes of the Open Session meeting of September 14, 2016.

Director Marcucci moved, and Director Schielke seconded a motion to approve the minutes of the Open Session meeting of September 14, 2016. The motion passed with the following roll call vote: Directors Canning, Hastings, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Tamley, Wells and Chairman Kwasneski all voted Aye. No Director voted Nay.

Public Comment

There was public no public comment.

Report of Chairman

The Chairman reported on his Pace-related activities during the past month.

Directors' Reports

Director Tamley reported on her Pace-related activities during the past month.

Report of Executive Director

Mr. T. J. Ross, Executive Director reported on his Pace-related activities during the past month.

Action Items

SBD #16-86 – Ordinance establishing 2017 Board meeting schedule. This Ordinance authorizes the Pace Board meeting dates and times for the year 2017. All of the 2017 Board meetings will fall on the **SECOND WEDNESDAY** of the month.

At this time, reception on the telephone with Director Hastings was lost and there was no further communication with Director Hastings.

Director Schielke moved, and Director Soto seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Tamley, Wells and Chairman Kwasneski. No Director voted Nay.

SBD #16-87 – Ordinance releasing the proposed 2017 Operating and Capital programs, 2017-2019 Financial Business Plan for Operations, and the 2017-2021 Capital Business Plan for the Suburban Service Budget and Regional ADA Paratransit Budget for public hearings.

This Ordinance authorizes the release of the Proposed 2017 Budget for public hearings. The RTA adopted official funding marks on August 25th. The funding levels incorporated into the budget area based on the funding marks established by the RTA.

SBD #16-88 – Ordinance concerning the Pace Audit Committee Charter. The Audit Committee recommends that the Pace Board adopt the Audit Committee charter as amended October 12, 2016. The charter is amended to establish the policy to ensure the rotation of the independent auditing firm every five (5) years. The purpose of this rotation is to follow the GFOA best practice of employing a different External Auditor on a scheduled basis.

Director Larson moved, and Director Schielke seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Tamley, Wells and Chairman Kwasneski. No Director voted Nay.

Chairman Kwasneski requested a motion to adjourn to Closed Session. Director Marcucci moved, and Director Larson seconded a motion to adjourn to Closed Session. The motion passed with the following roll call vote: Canning, Larson, Marcucci, Nowaczyk, Schielke, Shepley, Soto, Tamley, Wells and Chairman Kwasneski all voted Aye. No Director voted Nay. The meeting was adjourned to Closed Session at 5:25 P.M.

Director Larson left the Closed Session Meeting at 6:01 P.M.
Director Canning left the Closed Session Meeting at 6:05 P.M.

RECONVENE

Chairman Kwasneski reconvened the Open Session of the Pace Board of Directors meeting at 6:08 P.M. on the following roll call vote: Directors Marcucci, Nowaczyk, Schielke, Shepley, Soto, Tamley, Wells and Chairman Kwasneski.

SBD #16-89 – Resolution approving the minutes of the September 12, 2016 Closed Session meeting.

Director Soto moved, and Director Wells seconded a motion to approve the Resolution. The minutes of the September 12, 2016 Closed Session were passed with a unanimous vote from the Board of Directors.

SBD #16-90 – Ordinance approving the settlement of two Workers' Compensation cases, George Poozhikunnel v. Pace.

SBD #16-91 – Ordinance approving the settlement of Ruth Fudalej v. Pace Suburban Bus, Case Number 14 L 9959 for not more than \$625,000.00.

Director Shepley moved, and Director Marcucci seconded the motion to approve Ordinances SBD #16-90 and SBD #16-91. The Ordinances passed with the following vote: Directors Marcucci, Nowaczyk, Schielke, Shepley, Soto, Tamley, Wells and Chairman Kwasneski all voted Aye. No Director voted Nay.

ADJOURNMENT

Director Schielke moved, and Director Soto seconded a motion to adjourn the Pace Board of Directors meeting. The motion was passed with a unanimous vote from the Board of Directors. The meeting was adjourned at 6:10 P.M.

The next regular meeting of the Pace Board of Directors is scheduled for Wednesday, November 9, 2016 at 4:30 P.M. at Pace Corporate Headquarters, 550 West Algonquin Road, Arlington Heights, Illinois.

Susan Oehlwein, Secretary
Board of Directors