

# Pace Suburban Bus Service

Board of Directors



Board Meeting Minutes

*October 2017*





550 West Algonquin Road, Arlington Heights, Illinois 60005-4412 (847) 364-8130

[www.pacebus.com](http://www.pacebus.com)

**Suburban Bus Division of the Regional Transportation Authority  
550 West Algonquin Road  
Arlington Heights, Illinois  
Open Session of the Board of Directors  
October 11, 2017**

The Board of Directors of Pace, the Suburban Bus Division of the Regional Transportation Authority, met in public session on Wednesday, October 11, 2017, at 4:30 p.m. at Pace corporate headquarters, 550 West Algonquin Road, Arlington Heights, Illinois, pursuant to notice.

Chairman Kwasneski led assembly in the Pledge of Allegiance.

Chairman Kwasneski called the meeting to order at 4:30 p.m.

Directors physically present: Canning, Carr, Marcucci, Shepley, Soto, Stephens, Tamley, Chairman Kwasneski. Director Wells arrived at 4:33p.m., Director Schielke arrived at 4:37 p.m., and Director Hastings arrived at 4:43 p.m.

Directors attending by phone: Director Claar.

Chairman Kwasneski asked for a motion, and a second to allow Director Claar to attend the meeting via audio conference.

Director Stephens moved, and Director Carr seconded the motion to allow Director Claar to attend the meeting via teleconference. The motion passed with a unanimous vote, no Director voted Nay.

Director Claar joined the meeting via audio conference immediately after the vote was taken.

**SBD #17-84 – Resolution** approving the minutes of the Open Session meeting of September 13, 2017.

Director Stephens moved, and Director Canning seconded a motion to approve the minutes of the Open Session meeting of September 13, 2017. The motion passed with a unanimous vote, no Director voted Nay.

**BOARD OF DIRECTORS**

**Richard A. Kwasneski, Chairman**

Christopher S. Canning   Terrance M. Carr   Roger C. Claar   Kyle R. Hastings   Al Larson   Thomas D. Marcucci  
Jeffery D. Schielke   Aaron T. Shepley   Linda Soto   Bradley A. Stephens   Karen Tamley   Terry R. Wells

**Thomas J. Ross  
Executive Director**

**Public Comment**

Comment from Garland Armstrong.

**Report of Chairman**

Chairman Kwasneski reported on his Pace-related activities during the past month.

**Directors' Reports**

Directors Carr, Schielke, Marcucci, Soto and Tamley reported on Pace-related activities during the past month.

**Report of Executive Director**

T. J. Ross, Executive Director, reported on his Pace-related activities during the past month.

**Action Items**

**SBD #17-85 – Ordinance** establishing 2018 Board Meeting Schedule. All 2018 Board meetings will fall on the SECOND WEDNESDAY of the month.

Director Marcucci moved, and Director Canning seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Carr, Claar, Hastings, Schielke, Shepley, Soto, Stephens, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

**SBD #17-86 – Ordinance** releasing the proposed 2018 Operating and Capital programs, 2018-2020 Financial Business Plan for Operations, and the 2018-2022 Capital Business Plan for the Suburban Service Budget and Regional ADA Paratransit Budget for public hearings.

Director Hastings moved, and Director Canning seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Carr, Claar, Marcucci, Schielke, Shepley, Soto, Stephens, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

**SBD #17-87 – Ordinance** authorizing a change order to Cooperative Contract Number 224776 with Mythics, Inc. for Oracle Hardware and Software Maintenance. This action adds funds for the option year and increases the contract total from \$1,142,911.03 to \$1,383,261.84, an increase of \$240,350.81.

Director Schielke moved, and Director Canning seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Carr, Claar, Hastings, Marcucci, Shepley, Soto, Stephens, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

**SBD #17- 88 – Ordinance** authorizing a change order to Cooperative Contract Number 225040 with CDW Government, LLC for Microsoft Enterprise Licenses. This action adds funds for the remaining two (2) years and increases the contract total from \$274,329.19 to \$838,245.45, an increase of \$563,916.26.

Director Stephens moved, and Director Soto seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, Marcucci, Schielke, Shepley, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

**SBD #17-89 – Ordinance** authorizing the award of a contract to WSP USA, Inc. for Transit Asset Management (TAM) Plan Consulting Services, in an amount not to exceed \$995,344.81.

Director Soto moved, and Director Canning seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Carr, Claar, Hastings, Marcucci, Schielke, Shepley, Stephens, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

Chairman Kwasneski asked for a motion to adjourn into Closed Session for the purpose of discussing closed session minutes (2-C-21), pending litigation (2-C-11), and the appointment, discipline, performance, or dismissal of specific employees or legal counsel for Pace (2-C-1). Director Soto moved, and Director Stephens seconded the motion. The motion passed with a unanimous vote from the Board of Directors at 5:19 p.m.

### **RECONVENE**

Chairman Kwasneski reconvened the Open Session of the Pace Board of Directors meeting at 5:57 p.m. on the following roll call vote: Directors Canning, Carr, Claar, Hastings, Marcucci, Schielke, Shepley, Soto, Stephens, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

### **Action Items**

**SBD #17-90 – Resolution** approving the minutes of the Closed Session Meeting of September 13, 2017.

Director Carr moved, and Director Stephens seconded a motion to approve the Closed Session Minutes of September 13, 2017. The motion passed with a unanimous vote from the Board of Directors without roll call.

**SBD #17-91 – Ordinance** approving action in the case of Polk vs. Pace, Pace Case No. 2015 L 002168.

Director Shepley moved, and Director Stephens seconded a motion. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, Marcucci, Schielke, Soto, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

**SBD #17-92 – Ordinance** approving employment matters discussed in Closed Session- base salary adjustment for Executive Director.

Director Stephens moved, and Director Marcucci seconded a motion. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, Schielke, Shepley, Soto, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

#### **ADJOURNMENT**

There being no further business, Chairman Kwasneski asked for a motion and a second to adjourn the meeting.

Director Soto moved, and Director Schielke seconded a motion to adjourn the Pace Board of Directors meeting. The motion passed with a unanimous vote from the Board of Directors. The meeting adjourned at 6:00 p.m.

The next regular meeting of the Pace Board of Directors will be held on Wednesday, November 8, 2017 at 4:30 p.m. at Pace Corporate Headquarters, 550 West Algonquin Road, Arlington Heights, Illinois.

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Laurie Machnik  
Acting Secretary, Board of Directors