

Pace Suburban Bus Service

Board of Directors



Board Meeting Minutes

September 2016



**Suburban Bus Division of the Regional Transportation Authority
550 West Algonquin Road
Arlington Heights, Illinois
Open Session of the Board of Directors
September 14, 2016**

The Board of Directors of Pace, the Suburban Bus Division of the Regional Transportation Authority, met in public session on Wednesday, September 14, 2016, at 4:30 P.M. at Pace corporate headquarters, 550 West Algonquin Road, Arlington Heights, Illinois, pursuant to notice.

Chairman Kwasneski led assembly in the Pledge of Allegiance.

Chairman Kwasneski called the meeting to order at 4:30 P.M.

Directors physically present: Canning, Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Stephens, Wells, and Chairman Kwasneski

Directors Absent: Nowaczyk

Director Attending Meeting via Audio Conference was Director Tamley.

Chairman Kwasneski asked for a motion and a second to allow Director Tamley to attend the meeting via audio conference.

Director Schielke moved, and Director Larson seconded the motion to allow Director Tamley to attend the meeting via teleconference.

SBD #16-75 – Resolution approving the minutes of the Open Session meeting of August 10, 2016.

Director Canning moved, and Director Shepley seconded a motion to approve the minutes of the Open Session meeting of August 10, 2016. The motion passed with the following roll call vote: Canning, Claar, Hastings, Marcucci, Schielke, Shepley, Soto, Stephens, Tamley, Wells and Chairman Kwasneski all voted Aye. No Director voted Nay.

Public Comment

There was public comment from the following in the audience:

Jamal Powell regarding Frank Gustafson's retirement; Scott Figued regarding Risk Management issues; Heather Armstrong regarding the 2017 Budget; Garland Armstrong regarding City ADA Paratransit.

Report of Chairman

The Chairman reported on his Pace-related activities during the past month.

Directors' Reports

Director Tamley reported on her Pace-related activities during the past month.

Report of Executive Director

Mr. T. J. Ross, Executive Director, and Ms. Melinda Metzger, Deputy Executive Director, Revenue Services, presented a Resolution for retiree, Frank Gustafson on his retirement from Pace South Division.

SBD #16-76 – Resolution honoring Frank Gustafson on his retirement from Pace South Division.

Director Schielke moved and Director Soto seconded the motion to approve the Resolution. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Stephens, Tamley, Wells and Chairman Kwasneski. No Director voted Nay.

Action Items

SBD #16-77 – Ordinance authorizing approval of an Ordinance to reduce the Taxi Access Program (TAP) fare from \$5 to \$3. This temporary fare reduction would last no more than six months and would allow time to determine the impact on both ADA service and the TAP program. There is sufficient money in the ADA budget to cover these costs.

Director Schielke moved, and Director Larson seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Stephens, Tamley, Wells and Chairman Kwasneski. No Director voted Nay.

SBD #16-78 – Ordinance authorizing the award of a sole source contract to Trapeze Software Group, Inc., for Trapeze Hardware & Software Maintenance including the upgrade to the Pass v16 and Transit-master Fixed Side Software and the Upgrade of Mobile Equipment for 675 fixed route buses in an amount not to exceed \$18,441,593.71. (RFP 415479)

Director Hastings moved, and Director Schielke seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Stephens, Tamley, Wells and Chairman Kwasneski voted Aye. No Director voted Nay.

SBD #16-79 – Ordinance authorizing the award of contracts to Interstate Power Systems, Cummins NPower, LLC., and Chandler Services, Inc., for Service contracts for repairs of Detroit Diesel Engines, Cummins Engines, and Allison Transmissions in an amount not to exceed \$1,665,730.00. (IFB 416213)

Director Schielke moved, and Director Larson seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Stephens, Tamley, Wells and Chairman Kwasneski all voted Aye. No Director voted Nay.

SBD #16-80– Ordinance authorizing the award of contracts to Midwest Fuel Injection and Diesel Injection Service Co., Inc. for new remanufactured bus turbochargers in an amount not to exceed \$774,869.08. (IFB 416254)

Director Canning moved, and Director Stephens seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Stephens, Tamley, Wells and Chairman Kwasneski all voted Aye. No Director voted Nay.

SBD #16-81 – Ordinance authorizing the award of contracts to Brasco International, Inc. for Advertising Passenger Shelters, offering six (6) designs in an amount not to exceed \$17,997,040.00. (IFB 412824).

Director Claar moved, and Director Schielke seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Stephens, Tamley, Wells and Chairman Kwasneski all voted Aye. No Director voted Nay.

SBD #16-82 – Ordinance authorizing acceptance of the Pace Equal Employment Opportunity (EEO) Program for 2016-2019. The Pace EEO Program has been updated based on current FTA guidelines and contains EEO policies and procedures for employment non-discrimination, workforce and utilization analysis, also EEO goals for the three-year period.

Director Hastings moved, and Director Schielke seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Canning, Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Stephens, Tamley, Wells and Chairman Kwasneski all voted Aye. No Director voted Nay.

Director Larson left the Open Session Meeting at 6:03 P.M.

Chairman Kwasneski requested a motion to adjourn to Closed Session. Director Claar moved, and Director Schielke seconded a motion to adjourn to Closed Session. The motion passed with the following roll call vote: Canning, Claar, Hastings, Marcucci, Schielke, Shepley, Soto, Stephens, Tamley, Wells and Chairman Kwasneski all voted Aye. No Director voted Nay. The meeting was adjourned to Closed Session at 6:12 P.M.

RECONVENE

Chairman Kwasneski reconvened the Open Session of the Pace Board of Directors meeting at 6:50 P.M on the following roll call vote: Directors Canning, Claar, Hastings, Marcucci, Schielke, Shepley, Soto, Stephens, Tamley, Wells and Chairman Kwasneski.

SBD #16-83 – Resolution approving the minutes of the August 10, 2016 Closed Session meeting.

Director Claar moved, and Director Wells seconded a motion to approve the Resolution. The minutes of the August 10, 2016 Closed Session were passed with a unanimous vote from the Board of Directors.

SBD #16-84 – Ordinance approving the Collective Bargaining Agreement between Pace North Shore Division and the Amalgamated Transit Union, Local 231.

Director Shepley moved, and Director Canning seconded the motion to approve Ordinance. The Ordinance passed with the following vote: Directors Canning, Claar, Hastings, Marcucci, Schielke, Shepley, Soto, Stephens, Tamley, Wells and Chairman Kwasneski all voted Aye. No Director voted Nay.

ADJOURNMENT

Director Marcucci moved, and Director Soto seconded a motion to adjourn the Pace Board of Directors meeting at 6:49 P.M. The motion was passed with a unanimous vote from the Board of Directors. The meeting was adjourned at 6:50 P.M.

The next regular meeting of the Pace Board of Directors is scheduled for Wednesday, October 12, 2016 at 4:30 P.M. at Pace Corporate Headquarters, 550 West Algonquin Road, Arlington Heights, Illinois.