

Pace Suburban Bus Service

Board of Directors



Board Meeting Minutes

September 2017



BOARD OF DIRECTORS

Richard A. Kwasneski, Chairman

Christopher S. Canning Terrance M. Carr Roger C. Claar Kyle R. Hastings Al Larson Thomas D. Marcucci
Jeffery D. Schielke Aaron T. Shepley Linda Soto Bradley A. Stephens Karen Tamley Terry R. Wells

Thomas J. Ross
Executive Director

**Suburban Bus Division of the Regional Transportation Authority
550 West Algonquin Road
Arlington Heights, Illinois
Open Session of the Board of Directors
September 13, 2017**

The Board of Directors of Pace, the Suburban Bus Division of the Regional Transportation Authority, met in public session on Wednesday, September 13, 2017, at 4:30 P.M. at Pace corporate headquarters, 550 West Algonquin Road, Arlington Heights, Illinois, pursuant to notice.

Chairman Kwasneski led assembly in the Pledge of Allegiance.

Chairman Kwasneski called the meeting to order at 4:30 P.M.

Directors physically present: Canning, Carr, Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Wells, Chairman Kwasneski. Stephens joined at 4:38pm.

Directors attending by phone: Director Tamley.

Chairman Kwasneski asked for a motion, and a second to allow Director Tamley to attend the meeting via audio conference.

Director Soto moved, and Director Schielke seconded the motion to allow Director Tamley to attend the meeting via teleconference. The motion passed with a unanimous vote, no Director voted Nay.

Director Tamley joined the meeting via audio conference immediately after the vote was taken.

SBD #17-76 – Resolution approving the minutes of the Open Session meeting of August 9, 2017.

Director Marcucci moved, and Director Schielke seconded a motion to approve the minutes of the Open Session meeting of August 9, 2017. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

Public Comment

There was no public comment.

Report of Chairman

Chairman Kwasneski reported on his Pace related activities during the past month.

Leanne Redden, Executive Director of RTA presented the RTA Strategic Plan Update. Comments by Kirk Dillard, RTA Chairman.

Directors' Reports

Directors Carr, Soto, and Wells reported on the Pace-related activities during the past month.

Report of Executive Director

T. J. Ross, Executive Director, reported on his Pace-related activities during the past month. He also presented a short video highlighting the new flex-lane on I-90.

Action Items

SBD #17-77 – Ordinance authorizing the award of a contract to First Student, Inc. for Naperville Fixed Route Feeder Service, in an amount not to exceed \$11,516,663.81.

Director Canning moved, and Director Carr seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Stephens, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

SBD #17- 78 - Ordinance authorizing the award of a GSA cooperative contract to Apollo Video Technology, LLC for Vehicle Information Management (ViM) Software and Maintenance, in an amount not to exceed \$764,440.75.

Director Larson moved, and Director Schielke seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Stephens, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

Director Larson left the room at 5:14pm.

Director Larson returned at 5:17pm.

SBD #17- 79 - Ordinance authorizing the award of a contract to Mansfield Oil Company of Gainesville, Inc. for Tax Exempt Fuel Card Services, in an amount not to exceed \$44,243,144.60.

Directors Soto moved, and Director Stephens seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, Marcucci, Schielke, Shepley, Soto, Stephens, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

SBD #17- 80 – Ordinance authorizing a change order to Contract Number 210888 with First Transit, Inc. for Will County Paratransit Call-n-Ride Services. This action extends the contract term for one (1) year and increases the contract total from \$9,361,160.18 to \$11,193,273.81, an increase of \$1,832,113.63.

Director Schielke moved, and Director Larson seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, Larson,

Marcucci, Schielke, Shepley, Soto, Stephens, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

SBD #17- 81 – Ordinance authorizing the award of a GSA cooperative contract to Lytx, Inc. for Managed Licenses and Subscription Services for DriveCam Equipment for Fixed Route Vehicles, in an amount not to exceed \$1,562,025.00.

Director Canning moved, and Director Schielke seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Stephens, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

SBD #17- 82 – Ordinance authorizing approval of the Pace Title VI Program, effective through June 1, 2019.

Director Shepley moved, and Director Canning seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Stephens, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

SBD #17- 83 – Ordinance authorizing approval of a change order to Contract Number 225678 with Pacific Construction Services, Inc. for I-90 IL 25 Park-n-Ride Project. This action increases the contract total from \$1,629,984.00 to \$2,079,984.00, an increase of \$450,000.00.

Director Schielke moved, and Director Shepley seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Stephens, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

Issues/Discussions/Reports

Rocky Donahue gave a 2018 Pace Budget Briefing.

Chairman Kwasneski asked for a motion to adjourn into Closed Session for the purpose of discussing closed session minutes (2-C-21), pending litigation (2-C-11), and the appointment, discipline, performance, or dismissal of specific employees or legal counsel for Pace (2-C-1). Director Soto moved, and Director Larson seconded the motion. The motion passed with a unanimous vote from the Board of Directors at 6:03 P.M.

RECONVENE

Chairman Kwasneski reconvened the Open Session of the Pace Board of Directors meeting at 6:42 P.M. on the following roll call vote: Directors Carr, Claar, Hastings, Marcucci, Schielke, Shepley, Soto, Stephens, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

Action Items

SBD #17-75 Resolution approving the minutes of the July 12, 2017 Closed Session meeting.

Director Carr moved, and Director Larson seconded a motion to approve the Resolution. The motion passed with the following roll call vote: Directors Canning, Carr, Claar, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Stephens, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye. No Director voted Nay.

ADJOURNMENT

There being no further business, Chairman Kwasneski asked for a motion and a second to adjourn the meeting.

Director Schielke moved, and Director Claar seconded a motion to adjourn the Pace Board of Directors meeting. The motion passed with a unanimous vote from the Board of Directors. The meeting adjourned at 6:45 P.M.

The next regular meeting of the Pace Board of Directors will be held on Wednesday, October 11, 2017 at 4:30 P.M. at Pace Corporate Headquarters, 550 West Algonquin Road, Arlington Heights, Illinois.

Laurie Machnik
Acting Secretary, Board of Directors