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**Suburban Bus Division of the Regional Transportation Authority  
550 West Algonquin Road  
Arlington Heights, Illinois  
Open Session of the Board of Directors  
September 12, 2018**

The Board of Directors of Pace, the Suburban Bus Division of the Regional Transportation Authority, met in public session on Wednesday, September 12, 2018 at 4:30 p.m. at Pace corporate headquarters, 550 West Algonquin Road, Arlington Heights, Illinois, pursuant to notice.

Chairman Kwasneski led the assembly in the Pledge of Allegiance.

Chairman Kwasneski called the meeting to order at 4:30 p.m.

**Roll Call**

Directors physically present: Canning, Carr, Guerin, Larson, Marcucci, Schielke, Soto, Tamley, Wells, and Chairman Kwasneski.

Directors attending by phone: Shepley.

Directors absent: Claar.

Chairman Kwasneski asked for a motion, and a second to allow Director Shepley to attend the meeting via teleconference.

Director Soto moved, and Director Larson seconded the motion to allow Director Shepley to attend the meeting via teleconference. The motion passed with a unanimous vote.

Director Shepley joined the meeting via teleconference immediately after the vote was taken.

Director Hastings arrived at 4:48 p.m.

**SBD #18-65 – Resolution** approving the minutes of the Open Session meeting of August 8, 2018.

Director Larson moved, and Director Schielke seconded a motion to approve the minutes of the Open Session meeting of August 8, 2018. The motion passed with a unanimous vote.

**BOARD OF DIRECTORS**

**Richard A. Kwasneski, Chairman**

Christopher S. Canning Terrance M. Carr Roger C. Claar David B. Guerin Kyle R. Hastings Al Larson

Thomas D. Marcucci Jeffrey D. Schielke Aaron T. Shepley Linda Soto Karen Tamley Terry R. Wells

**Thomas J. Ross**

**Executive Director**

**Public Comment**

No public comments were brought before the Board.

**Report of Chairman**

Chairman Kwasneski: Barrington Road pedestrian bridge event very well and was attended by a number of elected officials, as well as the press who highlighted the service. Thanks to Pace staff for all of their hard work.

**Directors' Reports**

Director Marcucci: Also attended the Barrington Road pedestrian bridge ribbon cutting event. Director Marcucci stated he is very proud of the work Michael Bolton and Pace staff did on this tremendous project.

Director Schielke: Thankful to Pace staff for bringing a Pace bus to the fire station in Batavia for a training exercise. This has been very successful from an educational standpoint.

Director Soto: On behalf of Lake County, thanked staff of Pace, Director Marcucci for his remarks regarding Michael Bolton, and the entire Board for the success of the Barrington Road project and ribbon cutting ceremony. She is proud to be a part of this project and many more in the future.

Director Tamley: Attended the Audit Committee meeting with Director Soto and Director Carr. The Committee discussed updates on the Title VI activity, Pace Procurement updates, review of the Audit Committee Charter, update of external audits, reviewed 3<sup>rd</sup> Quarter, and discussed the Internal Audit progress report. The next Audit Committee Meeting will be held on December 12, 2018, at 3:00 p.m.

**Report of Executive Director**

Since the last Board Meeting, the Barrington Road station opened as did the Plainfield Park-n-Ride, and new services opened in the Evanston area. Plainfield had a big increase in ridership with over 300 cars parked at the Park-n-Ride. Heritage and River Divisions are seeing an increase in ridership, which is where the new bus on shoulder service has been opened. The number of Vanpool vehicles is down, but the number of vanpool riders is up. Paratransit services are up slightly but region-wide ridership is flat.

Pace Staff has been working on the Pace 2019 budget and will present an overview to the Board tonight.

**Action Items**

**SBD #18-66 Ordinance** authorizing the award of a contract to Blue Cross and Blue Shield of Illinois for Health Plan Medical Benefit Program.

Director Schielke moved, and Director Larson seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Guerin, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye.

**SBD #18-67 Ordinance** authorizing the award of a contract to OptumRx, Inc., for Health Plan Pharmacy Benefit Program.

Director Soto moved, and Director Larson seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Guerin, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye.

**SBD #18-68 – Ordinance** authorizing the award of a contract to Bridgestone Americas Tire Operations LLC, for Tire Leasing and Services.

Director Schielke moved, and Director Larson seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Guerin, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye.

**SBD #18-69 – Ordinance** authorizing the award of a State of Illinois Joint Procurement contract to Motorola Solutions, Inc. for Pace Fixed Route Radio User.

Director Larson moved, and Director Schielke seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Guerin, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye.

**SBD #18-70 – Ordinance** authorizing the award of a contract to Galls LLC, for the Off-the-Shelf Uniform Program.

Director Schielke moved, and Director Soto seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Guerin, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye.

**SBD #18-71 – Ordinance** authorizing the award of a contract to HNTB Corporation, for Professional Program Management Services for Bus Rapid Transit/Arterial Bus Rapid Transit Program.

Director Schielke moved, and Director Marcucci seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Guerin, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye.

**SBD #18-72 – Ordinance** authorizing the award of a contract to All City Environmental Services, Inc., for Removal of Non-Hazardous Special Waste.

Director Larson moved, and Director Schielke seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Guerin, Hastings, Larson, Marcucci, Schielke, Shepley, Soto, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye.

### **Issues/Discussions/Reports**

Rocky Donahue gave an overview of the 2019 Pace Budget. Pace received the marks from the RTA Board on August 23, 2018. The 2019 RTA marks are based on the following assumptions: Sales tax growth of 3.5%, half-fare funding fully restored, and PTF is fully restored. A brief overview: Operating revenue is down due to decreased ridership, which is due to numerous external factors including a decreasing suburban workforce, movement of big corporations out of the area, alternative transportation choices including Uber and Lyft, lower gas cost. Operating expenses are down, however so is public funding. Sales tax revenue is down. The State of IL has cut a total of \$13M in funding since 2017 and there has been no state capital bill since 2009.

In 2019 the Capital Program will be funded nearly 50/50 between Pace and the Federal grants.

ADA Paratransit is fully funded due to Federal requirements.

Next steps: In October the Board will approve the 2019 budget for public hears. In November, the Pace Board adopts the Final Budget. In December the RTA approves the Regional budget.

Chairman Kwasneski asked for a motion to adjourn into Closed Session for the purposes of discussing closed session minutes (2-C-21), pending litigation (2-C-11), real estate purchase (2-C-5), and the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for Pace (2-C-1). Director Schielke moved, and Director Larson seconded the motion. The motion passed with a unanimous vote from the Board of Directors at 5:23 p.m.

**Reconvene**

Chairman Kwasneski reconvened the Open Session of the Pace Board of Directors meeting at 5:50 p.m.

Directors physically present: Canning, Carr, Guerin, Hastings, Larson, Schielke, Shepley, Soto, Tamley, Wells, and Chairman Kwasneski.

Directors absent: Claar and Marcucci.

**SBD #18-58 – Resolution** approving the minutes of the Closed Session meeting of July 11, 2018.

Director Schielke moved, and Director Hastings seconded a motion to approve the Resolution. The motion passed with the following roll call vote: Directors Canning, Carr, Guerin, Hastings, Larson, Schielke, Shepley, Soto, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye.

**SBD #18-73 – Resolution** approving the minutes of the Closed Session meeting of August 8, 2018.

Director Schielke moved, and Director Hastings seconded a motion to approve the Resolution. The motion passed with the following roll call vote: Directors Canning, Carr, Guerin, Hastings, Larson, Schielke, Shepley, Soto, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye.

**SBD #18-74** – Requesting approval of action on Dennis Horn v. Pace Suburban Bus, Village of Niles and Daniel Volpe; Cook County Case No. 16 L 7210 as discussed in Closed Session.

Director Canning moved, and Director Soto seconded a motion to approve the Action. The motion passed with the following roll call vote: Directors Canning, Carr, Guerin, Hastings, Larson, Schielke, Shepley, Soto, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye.

**SBD #18-75** – Requesting approval of action on real property located at 1825-1829 N. LaFox Street (Route 31), South Elgin, Illinois as discussed in Closed Session.

Director Schielke moved, and Director Soto seconded a motion to approve the Action. The motion passed with the following roll call vote: Directors Canning, Carr, Guerin, Hastings, Larson, Schielke, Shepley, Soto, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye.

**SBD #18-76** – Requesting approval of action on the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for Pace as discussed in Closed Session.

Director Schielke moved, and Director Soto seconded a motion to approve the Action. The motion passed with the following roll call vote: Directors Canning, Carr, Guerin, Hastings, Larson, Schielke, Shepley, Soto, Tamley, Wells, and Chairman Kwasneski. All Directors voted Aye.

There being no further business, Chairman Kwasneski asked for a motion and a second to adjourn the meeting.

Director Schielke moved, and Director Larson seconded a motion to adjourn the Pace Board of Directors meeting. The motion passed with a unanimous vote. The meeting adjourned at 5:54 p.m.

The next regular meeting of the Pace Board of Directors will be held on Wednesday, October 10, 2018 at 4:30 p.m. at Pace Corporate Headquarters, 550 West Algonquin Road, Arlington Heights, Illinois.

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Laurie Machnik  
Acting Secretary, Board of Directors