

## WELCOME TO THE VENTRA® PACE COLLEGE PROGRAM

### Pace College / University Student

Pace has transitioned to Ventra, the easy way to pay your fare for trains and buses on Pace and CTA. Per Pace fare policy, eligible (enrolled) college and university students can get a Campus Connection pass if they have one of the following:

- **Pace College Ventra Card** – A Pace College Ventra Card with an active college Entitlement allows you to purchase the Campus Connection pass.
  - Active CTA College/University U-Pass holders do not need to apply for the Pace College Ventra Program. College students who have an active CTA College U-Pass already have a college entitlement status in their Ventra Transit Account. As a result, they can purchase a Campus Connection pass.
- **College Entitlement Ventra Transit Account** – If you already have a registered Ventra Transit Account, it can be configured with an active college entitlement, which allows you to purchase the Campus Connection pass.

College and university students can get their Pace College Ventra Card or Entitlement by one of two ways:

- **Participating Schools** – Visit your college/university administrator and submit your request. Participating college/university administrators can either order you a Pace Ventra College Card, or have a college entitlement status assigned to your Ventra Transit Account.
- **Non-Participating Schools** – If your school does not participate in the Pace Ventra College Program, then you will have to complete and mail the Individual Order Form for the Pace Ventra College Program. Order forms are located on the Ventra website at [ventrachicago.com](http://ventrachicago.com).

Pace advises you to register your Pace College Ventra Card on [ventrachicago.com](http://ventrachicago.com) or by calling 1.877.NOW.VENTRA (1.877.669.8368). Card registration protects your transit value if your card is reported lost or stolen and gives you access to convenient account management features online or over the phone.

Once you have registered your Pace College Ventra Card and added value, you are ready to tap and board to ride Pace and the CTA.

#### USING VENTRA:

- Add transit value to your Pace College Ventra Card Account at participating Ventra retailers, Ventra Vending Machines, and if registered, at [ventrachicago.com](http://ventrachicago.com), and by calling 1.877.NOW.VENTRA. (You can find your nearest Ventra retailer at [ventrachicago.com](http://ventrachicago.com).)
- Once a Pace College Ventra Card Account has sufficient transit pass or value, you simply tap your Pace College Ventra Card on the Ventra Card reader to board trains and buses.
- Register your Pace College Ventra Card on [ventrachicago.com](http://ventrachicago.com) or by calling 1.877.NOW.VENTRA.
- If your Pace College Ventra Card is lost AND was registered, you may cancel it on the associated Pace College Ventra Card Account by calling 1.877.NOW.VENTRA. To get a replacement Pace College Ventra Card please re-fill out the **Individual Order Form – Pace Campus Connection Pass** (\$2 replacement fee will apply).
- For more information, please refer to Ventra Terms of Use located at [ventrachicago.com](http://ventrachicago.com).

## NEW/REPLACEMENT INDIVIDUAL ORDER FORM – PACE CAMPUS CONNECTION PASS

Use this form to request a new or replacement Ventra card for the Pace Campus Connection pass.

### INSTRUCTIONS

This form is for those college and university students wishing to purchase a Pace Campus Connection pass, and whose schools do not provide or administer College Ventra Cards and entitlements.

- College Ventra Cards and entitlements allow you to purchase the Pace Campus Connection pass.
- Please complete and mail this form with payment (if necessary) and proof of college/university enrollment:
  - If you need to purchase a new Card, complete Sections A and B
  - If you already have a Card, complete Sections A and C
  - If you need to purchase a replacement card, complete Section D
  - If you're a CTA College U-Pass holder, do not use this form, since you can already purchase and add a Pace Campus Connection pass to your account at [ventrachicago.com](http://ventrachicago.com), at Ventra retailers and, if registered, by calling 1.877.NOW.VENTRA (1.877.669.8368).
- Completing this form doesn't automatically register you. If you register your card on the Ventra website or by phone, transit value and passes are protected if the card is lost or stolen. Also, you'll be able to use convenient account management features – including loading value online or over the phone – and for receiving important notifications and updates.

### Section [A] – Student Information

FIRST NAME \_\_\_\_\_ MIDDLE INITIAL \_\_\_\_\_  
 LAST NAME \_\_\_\_\_  
 ADDRESS \_\_\_\_\_ APT./SUITE \_\_\_\_\_  
 CITY \_\_\_\_\_ ZIP \_\_\_\_\_ DATE OF BIRTH \_\_\_\_/\_\_\_\_/\_\_\_\_

### Parent or Legal Guardian Information

FIRST NAME \_\_\_\_\_ MIDDLE INITIAL \_\_\_\_\_  
 LAST NAME \_\_\_\_\_  
 (Address information, if different than student address:)  
 ADDRESS \_\_\_\_\_ APT./SUITE \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
 PRIMARY PHONE (\_\_\_\_\_) \_\_\_\_\_ EMAIL \_\_\_\_\_

By signing, I indicate my agreement with the terms and conditions stated in the Ventra User Agreement (available at [ventrachicago.com](http://ventrachicago.com)).

STUDENT/PARENT/LEGAL GUARDIAN SIGNATURE \_\_\_\_\_ DATE \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**PROOF OF ENROLLMENT:** Please provide a copy of your current college/university class schedule, and submit it, along with this form. Also, enter your school information below:

**SCHOOL NAME** \_\_\_\_\_

**SCHOOL ADDRESS** \_\_\_\_\_ **CITY** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**Section [B] – New Card Holder**

Item #	Description	Card Cost		Number of Cards		Total Cost
4300-01008-15	Pace College Ventra Card	\$2.00	x	1	=	\$2.00

The card will be mailed to the student's address.

**Please call** 1.877.NOW.VENTRA (1.877.669.8368) to activate your Card when you receive it.

- With Card registration, transit value is protected if a Card is lost or stolen. In addition, registered customers may use convenient Account management features online or over the phone.
- You can add a Pace Campus Connection pass to your Account at Ventra retailers, and, if registered, at [ventrachicago.com](http://ventrachicago.com) or by calling 1.877.NOW.VENTRA (1.877.669.8368).

**Section [C] – Existing Card Holder\***

A college entitlement can be applied or re-applied to a registered Ventra Transit Account. Please enter your 12-digit Ventra Transit Account ID below. Your Transit Account ID is located under your name on the online "Account Summary" page.

<b>Ventra Transit Account ID [12-digits]:</b>												
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We will notify you when we've added the college entitlement to your Ventra Transit Account using your Ventra Account's communication preference. (You can also check the status by logging into your Ventra Account or calling Ventra.)

- You can add a Pace Campus Connection pass to your Account at [ventrachicago.com](http://ventrachicago.com), at Ventra retailers and by calling 1.877.NOW.VENTRA (1.877.669.8368).

*\* Existing Card holder: you do not need to provide a payment for a card if you provide a Ventra Transit Account ID in this section.*

### Section [D] –Replacement Card Order

If you're ordering a replacement card, we can transfer the remaining value or pass on a lost or stolen card to your new one if the old card was registered. Note: you'll still need to send payment for the new card with this form.

*(Please refer to section B if you are ordering a new card or a replacement for a card that was never registered – only registered cards are eligible for balance protection transfers.)*

Log on or call 1-877-NOW-VENTRA to get your card's Transit ID. It's a 12-digit number that starts with "1100":

<b>Ventra Transit Account ID [12-digits]:</b>	1	1	0	0							
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### Your Order

Item #	Description	Card Cost		Number of Cards		Total Cost
4300-01008-15	Pace College Ventra Card	\$2.00	x	1	=	\$2.00

### Shipping Information

FIRST NAME \_\_\_\_\_ MIDDLE INITIAL \_\_\_\_\_  
 LAST NAME \_\_\_\_\_  
 ADDRESS \_\_\_\_\_ APT./SUITE \_\_\_\_\_  
 CITY \_\_\_\_\_ ZIP \_\_\_\_\_ DATE OF BIRTH \_\_\_\_/\_\_\_\_/\_\_\_\_

### Send in Your Order

**FORWARD ORDER, CREDENTIALS & PAYMENT TO:**

Ventra Services  
 Attn: Pace College Ventra  
 P.O. Box 8291  
 Chicago, IL 60680

**PAYMENT METHOD:**

*Personal Check, Money Order, Cashier's Check*  
 Make Payable to: **Chicago Transit Authority**