



ILLINOIS UNIFIED CERTIFICATION PROGRAM DBE INTERSTATE CERTIFICATION CHECKLIST

Applicant Firm from State A (Home State) must provide the following information:

- **Complete copy of application form, all supporting documents, and any other information that was submitted to your Home State or any other State related to firm's certification.**

Includes, but not limited to:

- Affidavits of no change
- Any notices of change that have been submitted to your Home State
- Any correspondence with your Home State's UCP or any other recipient concerning your firm's application of status as a DBE firm

- **Notices or correspondence from states other than your Home State relating to status as a DBE applicant or DBE certification in those states.**

Example:

- Certification denials
- Decertification actions

- **Discloser of any DOT certification appeals with copy of the letter of appeal and DOTs response.**

- **An affidavit sworn to by your firm's owner(s) or an unsworn declaration executed under penalty of perjury of the laws of the United States.**

Affidavit must adhere to the following:

- a. Affidavit must affirm that firm has submitted all the information required by 49 CFR 26.85(c) and the information is complete and, in the case of the information required by 26.85 (c)(1), is an identical copy of the information submitted to your Home State.
- b. If the on-site report from your Home State is more than three years old as of the date of your firm's application to Pace Suburban Bus, the affidavit also affirms that the facts in the on-site report remain true and correct.



**ILLINOIS UNIFIED CERTIFICATION PROGRAM (IL UCP)
DISADVANTAGED BUSINESS ENTERPRISE (DBE) AFFIDAVIT**

Name of Firm _____

I affirm, as evidenced by my signature below, I am a duly authorized agent of the above-mentioned firm and have provided all information required by 49 CFR 26.85(c) to **Pace Suburban Bus, an IL UCP Agency** for inspection and review to determine eligibility for the Illinois Unified Certification Program (IL UCP).

I affirm the information is complete and, in the case of the information required by §26.85(c)(1), is an identical copy of the information submitted to _____
(Home State Agency)

I further affirm all information and statements I have provided are true and correct. I understand all documents may be subject to review at any time by representatives of the IL UCP. If such a request is made, I understand these documents must be provided within 10 business days.

Printed Name of Eligible Applicant

Signature of Eligible Applicant

Notary Public:

Subscribed and sworn to before me, the undersigned notary public:

State of _____ County of _____

On this _____ day of _____, 20____, before me personally appeared _____ (name of signer), whose identity was proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to this document, and who acknowledged that he/she signed the above/attached document.

(Seal)

Notary Public's Signature

The Illinois Unified Certification Program (IL UCP) consist of five (5) certifying agencies and adheres to the Department of Transportation DBE standards set forth in 49 CFR Part 26 and Part 23. The following entities are member of the Illinois Unified Certification Program (IL UCP); Pace, CTA, IDOT, Metra and City of Chicago. DBE certification is valid at any Illinois entity that receives U.S. Department of Transportation (DOT) funds and has a DBE Program.