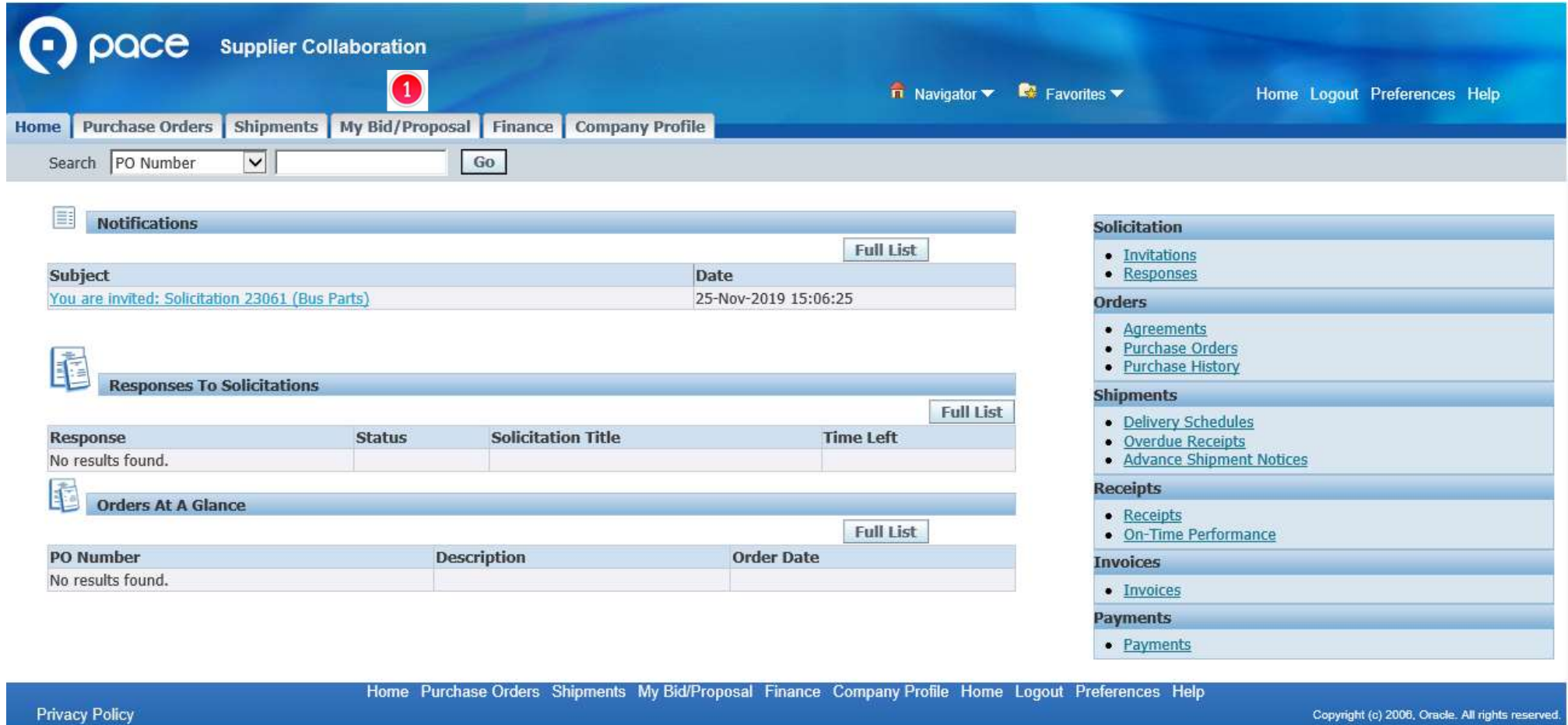




How to View, Save, and/or Print Solicitation Attachments and Details




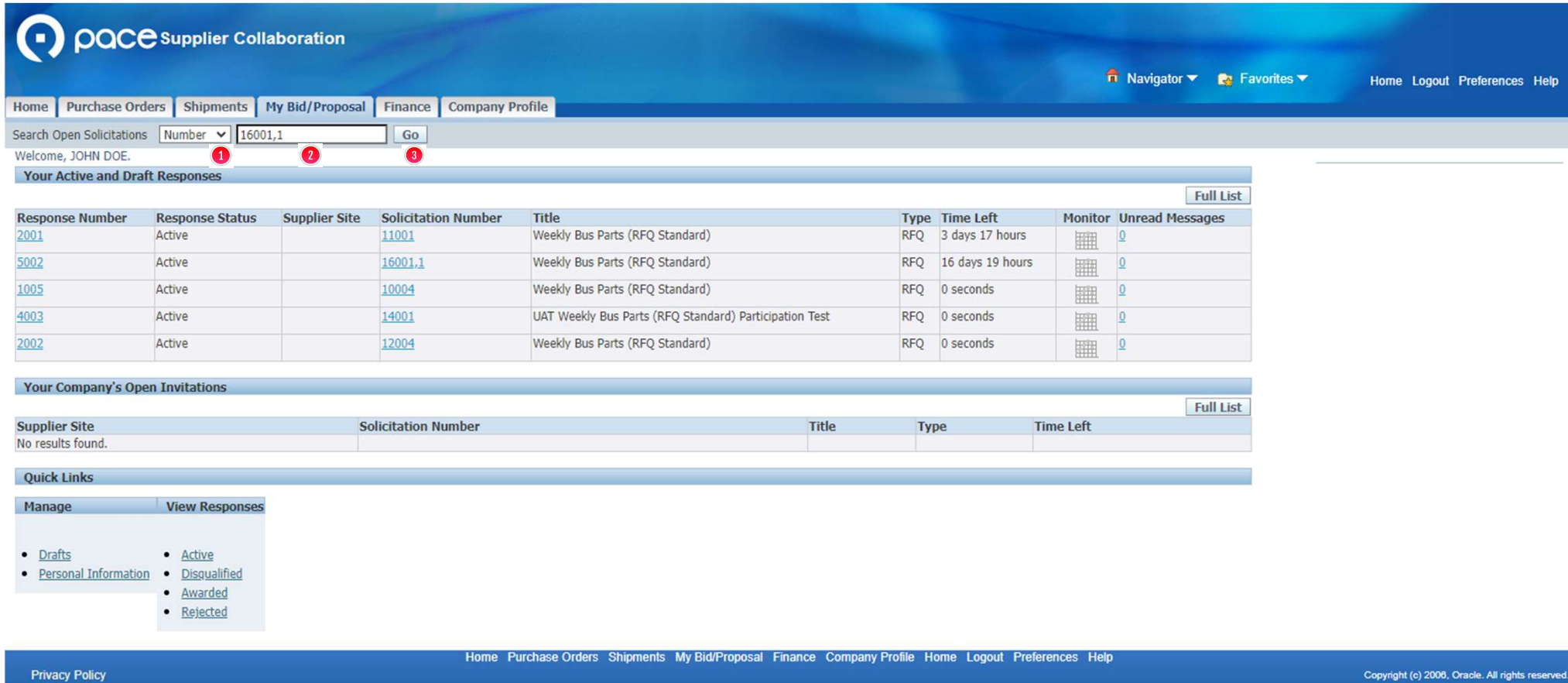
The screenshot shows the Supplier Collaboration portal interface. At the top, there is a navigation bar with the 'pace' logo and 'Supplier Collaboration' text. A red circle with the number '1' highlights the 'My Bid/Proposal' tab. Other tabs include Home, Purchase Orders, Shipments, Finance, and Company Profile. A search bar is located below the tabs, with a dropdown menu set to 'PO Number' and a 'Go' button. The main content area is divided into several sections:

- Notifications:** A table with columns 'Subject' and 'Date'. One notification is listed: 'You are invited: Solicitation 23061 (Bus Parts)' with a date of '25-Nov-2019 15:06:25'. A 'Full List' button is present.
- Responses To Solicitations:** A table with columns 'Response', 'Status', 'Solicitation Title', and 'Time Left'. It shows 'No results found.' and a 'Full List' button.
- Orders At A Glance:** A table with columns 'PO Number', 'Description', and 'Order Date'. It shows 'No results found.' and a 'Full List' button.
- Solicitation:** A list of links: [Invitations](#), [Responses](#).
- Orders:** A list of links: [Agreements](#), [Purchase Orders](#), [Purchase History](#).
- Shipments:** A list of links: [Delivery Schedules](#), [Overdue Receipts](#), [Advance Shipment Notices](#).
- Receipts:** A list of links: [Receipts](#), [On-Time Performance](#).
- Invoices:** A list of links: [Invoices](#).
- Payments:** A list of links: [Payments](#).

At the bottom, there is a footer with 'Privacy Policy' on the left and 'Home Purchase Orders Shipments My Bid/Proposal Finance Company Profile Home Logout Preferences Help' and 'Copyright (c) 2006, Oracle. All rights reserved.' on the right.

Step 1

After you log in to the iSupplier Portal, the Home tab of the Supplier Collaboration page will appear. Click the My Bid/Proposal Tab .



The screenshot shows the Pace Supplier Collaboration interface. At the top, there is a navigation bar with tabs for Home, Purchase Orders, Shipments, My Bid/Proposal, Finance, and Company Profile. A search bar for 'Open Solicitations' is set to 'Number' with the value '16001,1' and a 'Go' button. Below the search bar, a welcome message 'Welcome, JOHN DOE.' is displayed. The main content area is divided into two sections: 'Your Active and Draft Responses' and 'Your Company's Open Invitations'. The 'Your Active and Draft Responses' section contains a table with columns for Response Number, Response Status, Supplier Site, Solicitation Number, Title, Type, Time Left, Monitor, and Unread Messages. The 'Your Company's Open Invitations' section shows 'No results found.' Below this is a 'Quick Links' section with 'Manage' and 'View Responses' tabs. The 'View Responses' tab is active, showing a list of response statuses: Active, Disqualified, Awarded, and Rejected. The footer contains a Privacy Policy link, navigation links, and a copyright notice for Oracle.

Your Active and Draft Responses

Response Number	Response Status	Supplier Site	Solicitation Number	Title	Type	Time Left	Monitor	Unread Messages
2001	Active		11001	Weekly Bus Parts (RFQ Standard)	RFQ	3 days 17 hours		0
5002	Active		16001,1	Weekly Bus Parts (RFQ Standard)	RFQ	16 days 19 hours		0
1005	Active		10004	Weekly Bus Parts (RFQ Standard)	RFQ	0 seconds		0
4003	Active		14001	UAT Weekly Bus Parts (RFQ Standard) Participation Test	RFQ	0 seconds		0
2002	Active		12004	Weekly Bus Parts (RFQ Standard)	RFQ	0 seconds		0

Your Company's Open Invitations

Supplier Site	Solicitation Number	Title	Type	Time Left
No results found.				

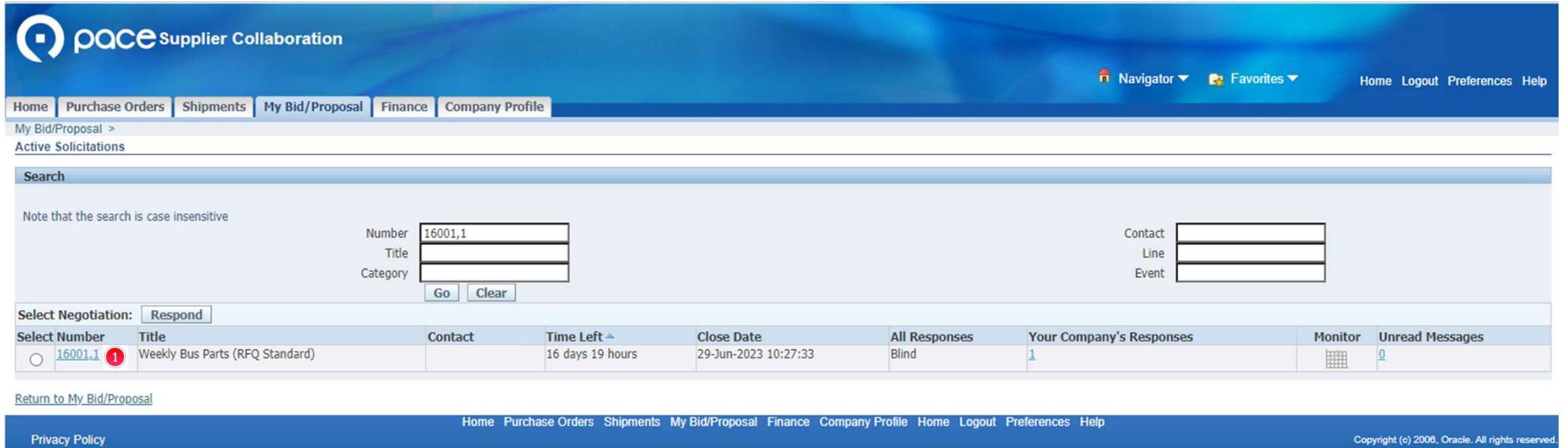
Quick Links

Manage | **View Responses**


- [Drafts](#)
- [Personal Information](#)
- [Active](#)
- [Disqualified](#)
- [Awarded](#)
- [Rejected](#)

Step 2

To view, save, and/or print attachments to and/or details for a solicitation appearing on the My Bid/Proposal tab of the Supplier Collaboration page, select Number **1** from the Search Open Solicitations drop-down menu, enter the solicitation number **2**, and click Go **3**.



The screenshot shows the 'pace Supplier Collaboration' interface. At the top, there is a navigation bar with 'Home', 'Purchase Orders', 'Shipments', 'My Bid/Proposal', 'Finance', and 'Company Profile'. Below this, there is a search section with a note that the search is case insensitive. The search fields include 'Number' (16001,1), 'Title', 'Category', 'Contact', 'Line', and 'Event'. There are 'Go' and 'Clear' buttons. Below the search section, there is a 'Select Negotiation:' dropdown set to 'Respond'. The main content is a table of active solicitations.

Select Number	Title	Contact	Time Left	Close Date	All Responses	Your Company's Responses	Monitor	Unread Messages
<input type="radio"/> 16001,1	Weekly Bus Parts (RFQ Standard)		16 days 19 hours	29-Jun-2023 10:27:33	Blind	1		0


Return to My Bid/Proposal

Privacy Policy

Home Purchase Orders Shipments My Bid/Proposal Finance Company Profile Home Logout Preferences Help

Copyright (c) 2006, Oracle. All rights reserved.

Step 3

The Active Solicitations page will appear. Click the solicitation number  under the Number column.

pace Supplier Collaboration

Home | Purchase Orders | Shipments | My Bid/Proposal | Finance | Company Profile

My Bid/Proposal > Active Solicitations > RFQ: 16001,1

Actions: Online Discussions [Go]

Title: Weekly Bus Parts (RFQ Standard)
 Status: Active
 Time Left: 16 days 19 hours

Open Date: 12-Jun-2023 10:37:46
 Close Date: 29-Jun-2023 10:27:33

Header | Lines | Controls

Buyer Quote Style: Blind
 Outcome: Standard Purchase Order
 Description: Standard Purchase Order

Event Amendment Description: update line 1 quantity

Terms

Bill-To Address: Pace HQ
 Ship-To Address: Destination
 FOB: Destination

Payment Terms: Net 30 Days
 Carrier: Paid
 Freight Terms: Paid

Currency

RFQ Currency: USD
 Price Precision: Any

Requirements

Show All Details | Hide All Details

Details Section

Show ARTIFICIAL INTELLIGENCE (AI) CERTIFICATION

Attachments

Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete
Solicitation Packet 1	File		To Supplier		12-Jun-2023	One-Time		

Return to Active Solicitations

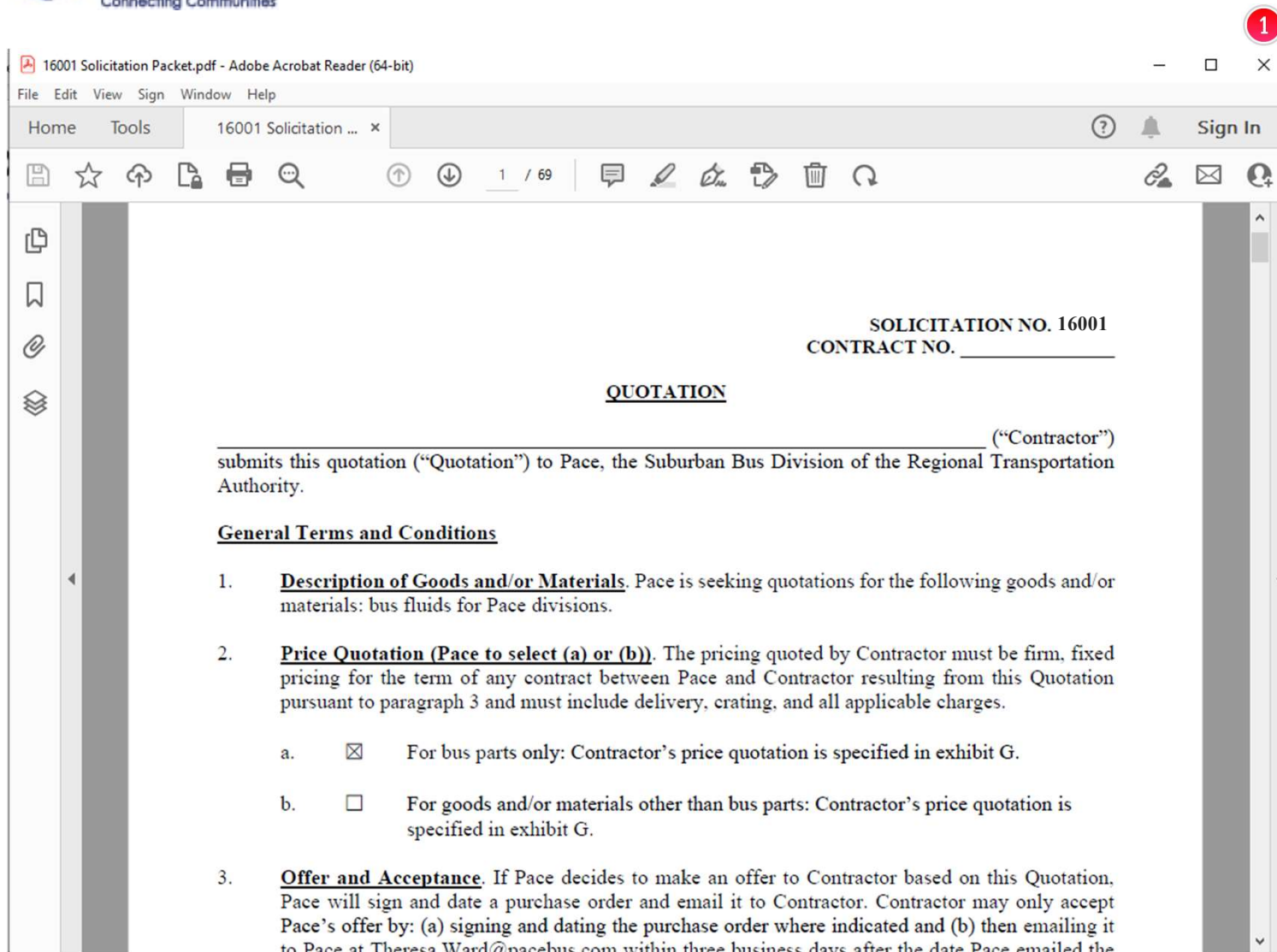
Actions: Online Discussions [Go]

Home | Purchase Orders | Shipments | My Bid/Proposal | Finance | Company Profile | Home | Logout | Preferences | Help

Privacy Policy | Copyright (c) 2008, Oracle. All rights reserved.

Step 4

The Header tab of the Solicitation Details page will appear. To view, save, and/or print an attachment to the solicitation, click the attachment **1** under the Title column.



16001 Solicitation Packet.pdf - Adobe Acrobat Reader (64-bit)

File Edit View Sign Window Help

Home Tools 16001 Solicitation ... x

SOLICITATION NO. 16001
CONTRACT NO. _____


QUOTATION

_____' ("Contractor")
submits this quotation ("Quotation") to Pace, the Suburban Bus Division of the Regional Transportation Authority.

General Terms and Conditions

- Description of Goods and/or Materials.** Pace is seeking quotations for the following goods and/or materials: bus fluids for Pace divisions.
- Price Quotation (Pace to select (a) or (b)).** The pricing quoted by Contractor must be firm, fixed pricing for the term of any contract between Pace and Contractor resulting from this Quotation pursuant to paragraph 3 and must include delivery, crating, and all applicable charges.
 - For bus parts only: Contractor's price quotation is specified in exhibit G.
 - For goods and/or materials other than bus parts: Contractor's price quotation is specified in exhibit G.
- Offer and Acceptance.** If Pace decides to make an offer to Contractor based on this Quotation, Pace will sign and date a purchase order and email it to Contractor. Contractor may only accept Pace's offer by: (a) signing and dating the purchase order where indicated and (b) then emailing it to Pace at Theresa.Ward@pacebus.com within three business days after the date Pace emailed the

Step 5

A PDF version of the attachment will appear. After you have viewed, saved, and/or printed the attachment, click X  to return to the Header tab of the Solicitation Details page.

pace Supplier Collaboration

Home | Purchase Orders | Shipments | My Bid/Proposal | Finance | Company Profile

My Bid/Proposal > Active Solicitations > RFQ: 16001,1

Actions: Online Discussions [Go]

1 Title: Weekly Bus Parts (RFQ Standard)
2 Status: Active
 Time Left: 16 days 19 hours
 Open Date: 12-Jun-2023 10:37:46
 Close Date: 29-Jun-2023 10:27:33

Header | Lines | Controls

Buyer: [redacted]
 Quote Style: Blind
 Outcome: Standard Purchase Order
 Description: [redacted]

Event: update line 1 quantity
 Amendment Description: [redacted]

Terms

Bill-To Address: Pace HQ
 Ship-To Address: Destination
 FOB: Destination

Payment Terms: Net 30 Days
 Carrier: [redacted]
 Freight Terms: Paid

Currency

RFQ Currency: USD
 Price Precision: Any

Requirements

[Show All Details](#) | [Hide All Details](#)

Details Section

[Show](#) ARTIFICIAL INTELLIGENCE (AI) CERTIFICATION

Attachments

Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete
Solicitation Packet	File		To Supplier	SHAHAL	12-Jun-2023	One-Time		

[Return to Active Solicitations](#)

Actions: Online Discussions [Go]

Home | Purchase Orders | Shipments | My Bid/Proposal | Finance | Company Profile | Home | Logout | Preferences | Help

Privacy Policy | Copyright (c) 2008, Oracle. All rights reserved.

Step 6

You may also click the Lines tab 1 for information about the goods and/or services to be procured and the Controls tab 2 for dates, times, and rules regarding your response.

pace Supplier Collaboration

1

Home | Purchase Orders | Shipments | My Bid/Proposal | Finance | Company Profile

My Bid/Proposal > Active Solicitations > RFQ: 16001,1

Actions: Online Discussions [Go]

Title: **Weekly Bus Parts (RFQ Standard)**
 Status: **Active**
 Time Left: **16 days 19 hours**

Open Date: **12-Jun-2023 10:37:46**
 Close Date: **29-Jun-2023 10:27:33**

Header | Lines | Controls

Buyer Quote Style: **Blind**
 Outcome Description: **Standard Purchase Order**

Event Amendment Description: **update line 1 quantity**

Terms

Bill-To Address: [Pace HQ](#)
 Ship-To Address: **Destination**
 FOB: **Destination**

Payment Terms: **Net 30 Days**
 Carrier: **Paid**
 Freight Terms: **Paid**

Currency

RFQ Currency: **USD**
 Price Precision: **Any**

Requirements

[Show All Details](#) | [Hide All Details](#)

Details Section

[Show](#) ARTIFICIAL INTELLIGENCE (AI) CERTIFICATION

Attachments

Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete
Solicitation Packet	File		To Supplier	SHAHAL	12-Jun-2023	One-Time		

[Return to Active Solicitations](#)


Actions: Online Discussions [Go]

Home | Purchase Orders | Shipments | My Bid/Proposal | Finance | Company Profile | Home | Logout | Preferences | Help

Privacy Policy

Copyright (c) 2008, Oracle. All rights reserved.

Step 7

Click the Home tab  to return to the Home tab of the Supplier Collaboration page.