

**NOTICE**  
**and Meeting Agenda**  
**of Pace, the Suburban Bus Division of the RTA**  
**550 West Algonquin Road, Arlington Heights, Illinois**  
**Board of Directors – Open Session**  
**Wednesday, April 16, 2025**  
**9:30 A.M.**

**Pledge of Allegiance**

- 1. Roll Call**
- 2. Approval of Minutes**  
Resolution approving the March 19, 2025 open session minutes.
- 3. Public Comment**
- 4. Chairman's Report**  
Chairman Kwasneski's report on Pace-related activities during the past month.
- 5. Directors' Reports**  
The Directors' reports on Pace-related activities during the past month.
- 6. Executive Director's Report**  
The Executive Director's report on Pace-related activities during the past month.
- 7. Approval of Consent Agenda**
  - A. Ordinance authorizing the award of a contract to Five Star Kleen, LLC for bus passenger shelter cleaning services in an amount not to exceed \$1,902,540.00.
  - B. Ordinance authorizing the award of a contract to The Drala Project, Inc. d/b/a The Redesign Group for server hardware & support in an amount not to exceed \$821,223.46.

Richard A. Kwasneski, **Chairman**

Rachel Arfa   Christopher S. Canning   Terrance M. Carr   David B. Guerin   Kyle R. Hastings   Thomas D. Marcucci  
William D. McLeod   John D. Noak   Jeffery D. Schielke   Erin Smith   Linda Soto   Terry R. Wells

**Board of Directors**

Melinda J. Metzger, **Executive Director**

- C. Ordinance authorizing Change Order No. 1 to Contract No. 234179 with Giro, Inc. for HASTUS software maintenance and support services. The change order extends the Contract for one year and increases the Contract total from \$344,161.00 to \$527,188.00, an increase of \$183,027.00.
- D. Ordinance authorizing the award of a contract to S&A Systems, Inc. for Fleetwatch fuel management hardware and software maintenance renewal in an amount not to exceed \$937,404.00.

**8. Items Removed from Consent Agenda**

**9. Action Items**

- A. Ordinance authorizing Board Member and Corporate Authority travel and business expenses for February and March 2025 pursuant to Public Act 099-0604 Local Government Travel Expense Control Act – Richard Kwasneski, Melinda Metzger, and Doug Sullivan.
- B. Ordinance authorizing approval of Title VI Policy and Program Update, 2025-2028 which is in accordance with Title VI of the Civil Rights Act 1964 and Federal Transit Administration Circular 4702.1(b). Pace, an FTA recipient must: a. Ensure that the level and quality of public transportation service is provided in a nondiscriminatory manner; b. Promote full and fair participation in public transportation decision-making without regard to race, color, or national origin; c. Ensure meaningful access to transit-related programs and activities by persons with limited English proficiency (FTA Circular 4702.1B, Chapter II, Section 1).”
- C. Ordinance authorizing Pace’s Executive Director to execute the First Amendment to the Intergovernmental Agreement between the Chicago Transit Authority, the Regional Transportation Authority, Metra (the Commuter Rail Division of the Regional Transportation Authority and the Northeast Illinois Regional Commuter Railroad Corporation), and Pace (the Suburban Bus Division of the Regional Transportation Authority) for the Regional Day Pass Pilot Program.

**10. Issues/Discussions/Reports**

- A. Suburban Service and Regional ADA Budget Results – February 2025
- B. Financial Statement for the Month Ending February 2025

**11. Adjournment**