

NOTICE
of Meeting
and Meeting Agenda
of Pace, the Suburban Bus Division of the RTA
550 West Algonquin Road, Arlington Heights, Illinois
Board of Directors – Open Session
Wednesday, November 12, 2025
9:30 A.M.

Pledge of Allegiance

- 1. Roll Call**
- 2. Approval of Minutes**
Approval of the October 15, 2025 open session minutes.
- 3. Public Comment**
- 4. Chairman’s Report**
Chairman Kwasneski’s report on Pace-related activities during the past month.
- 5. Directors’ Reports**
The Directors’ reports on Pace-related activities during the past month.
- 6. Executive Director’s Report**
The Executive Director’s report on Pace-related activities during the past month.
- 7. Approval of Consent Agenda**
 - A. Ordinance authorizing the Executive Director to execute the updated Safety Plan which meets the requirements of the Federal Transit Administration’s 49 CFR Part 673.
 - B. Ordinance authorizing Change Order No. 3 to Contract No. 233744 with Davis Bancorp, Inc. for revenue counting services and armored car services for the transportation of revenue collection equipment for all Pace locations and contract carriers. The change order extends the Contract for six months and increases the Contract total from \$1,582,510.00 to \$1,818,643.00, an increase of \$236,133.00.

Richard A. Kwasneski, **Chairman**

Rachel Arfa Christopher S. Canning Terrance M. Carr David B. Guerin Kyle R. Hastings Thomas D. Marcucci
William D. McLeod John D. Noak Jeffery D. Schielke Erin Smith Linda Soto Terry R. Wells

Board of Directors

Melinda J. Metzger, **Executive Director**

- C. Ordinance authorizing Change Order No. 3 to Contract No. 233687 with John Burns Construction Company for the construction of the Northwest Transportation Center ADA transfer facility. The change order extends the Contract for seven months and increases the Contract total from \$6,514,760.39 to \$6,644,011.63, an increase of \$129,251.24.
- D. Ordinance adopting Pace's Regulations Governing Public Bidding. The Regional Transportation Authority Act establishes regulations governing public bidding for the Regional Transportation Authority and its service boards. The Federal Transit Administration requires Pace to adopt regulations governing public bidding. Pace's Regulations Governing Public Bidding, which were last revised and adopted by the Pace Board of Directors in 2023, require revisions.

8. Items Removed from Consent Agenda

9. Action Items

- A. Ordinance authorizing Board Member and Corporate Authority travel and business expenses for October 2025 pursuant to Public Act 099-0604 Local Government Travel Expense Control Act – Richard A. Kwasneski.
- B. Ordinance adopting the 2026 Operating Budget and 2027-2028 Two-Year Financial Plan for Suburban Service and Regional ADA Paratransit Service, the 2026-2030 Five-Year Capital Program, and 2026 appropriation of funds in accordance with the Operating Budget and Capital Program. This ordinance also authorizes the Operating Budget and Capital Program to be submitted to the RTA upon adoption by the Pace Board.
- C. Ordinance amending the 2025 Suburban Capital Budget (2025 Budget Amendment #5). This amendment removes Pace PBV funding of \$36,000,000 for the River Division construction; \$31,300,000 for the NW Wheeling Division construction; \$7,600,000 for the purchase of Paratransit vehicles; and \$6,633,793 for the Ventra 3.0 project. This amendment results in a decrease of \$81,533,793 to the 2025 Suburban Capital Budget, from \$194,838,342 to \$113,304,549.
- D. Ordinance authorizing the award of a contract to CDW Government LLC for Microsoft Enterprise licenses in an amount not to exceed \$2,798,054.73.

- E. Ordinance authorizing Change Order No. 2 to Contract No. 234829 with Oracle America, Inc., a subsidiary of Oracle Corporation for Oracle Market Driven Support services for Enterprise Business Suite (EBS) software. The change order extends the Contract term for one year and increases the Contract total from \$270,000.00 to \$375,000.00, an increase of \$105,000.00.
- F. Ordinance authorizing the award of a contract to Mansfield Power and Gas, LLC for the purchase of natural gas and related broker management services in an amount not to exceed \$2,269,072.38.
- G. Ordinance authorizing Pace Procurement to competitively solicit and award one or more contracts in 2026 for the purchase of diesel fuel and unleaded gasoline in a total amount not to exceed \$31,900,296.86.

10. Issues/Discussions/Reports

- A. 2025 Fixed Route Customer Survey
- B. Suburban Service and Regional ADA Budget Results – September 2025
- C. Financial Statement for the Month Ending September 2025

11. Closed Session

- A. Closed Session Minutes (Section 2-C-21)
- B. Pending Litigation (Section 2-C-11)
- C. Employment Matters (Section 2-C-1)

12. Reconvene

- A. Resolution approving the September 17, 2025 closed session minutes.
- B. Ordinance approving action on Pace vs. Advertising Vehicles, Inc. d/b/a Adspasure; DuPage County Case No. 2022 CH 142.
- C. Resolution approving a merit increase for the Executive Director for the year 2024.

13. Adjournment